3200 W 300 N, West Point, UT 84015
801.776.0970

# WEST POINT CITY COUNCIL
# MEETING NOTICE & AGENDA

*ELECTRONIC MEETING*

**August 18, 2020**

Mayor
Erik Craythorne
Council
Gary Petersen, Mayor Pro Tem
Jerry Chatterton
Andy Dawson
R. Kent Henderson
Annette Judd
City Manager
Kyle Laws

This public meeting will be held electronically in accordance with Executive Order 2020-5 issued by Governor Herbert:
2020-5: *Suspending the Enforcement of Provisions of Utah Code § 52-4-202 and§ 52-4-207 Due to Infectious Disease COVID-19 Novel Coronavirus*

**The public may monitor or listen to the meeting electronically and provide public comment when appropriate by following the instructions below:**

- **Join Zoom Meeting at**: https://us02web.zoom.us/j/85918784320 *or*
- **Connect via Telephone:** Dial 1(669) 900-6833 and enter **Meeting ID:** 859 1878 4320

***Members of the public may also participate in the Citizen Comment and Public Hearing items via email prior to the meeting***

Comments must be received prior to the 7PM City Council Meeting

- **Email**: carnold@westpointcity.org
- **Subject Line:** Must include the date of the meeting and designate "Citizen Comment" or "Public Hearing Comment"
- **Email Body**: **Must** include First & Last Name and Address and a succinct statement (reference Item # if applicable).

## ADMINISTRATIVE SESSION

*6:00 PM – OPEN TO THE PUBLIC*

1. **Discussion Regarding the Property Tax Rate for the 2020 Taxable Year and the FY2021 Final Budget for West Point City and All Related Agencies –** Mr. Ryan Harvey pg. 4
2. **Discussion Regarding Wildfire Estates Subdivision Phase 2** – Mr. Boyd Davis pg. 23
3. **Discussion Regarding the Dahlia Estates Subdivision** – Mr. Boyd Davis pg. 25
4. **Discussion Regarding Sewer Lift Station Standards** – Mr. Boyd Davis pg. 29
5. **Other Items**

## SPECIAL BUDGET MEETING OF THE WEST POINT CITY COUNCIL

*7:00 PM – OPEN TO THE PUBLIC*

1. **Call to Order**
2. **Prayer** (Please contact the City Recorder to request meeting participation by offering a prayer or inspirational thought)
3. **Communications and Disclosures from City Council and Mayor**
4. **Communications from Staff**
5. **Citizen Comment** (If you wish to make comment to the Council, you are encouraged to email your comments prior to the meeting using the instructions above. If you have joined the electronic meeting, use the "raise hand" icon if on a computer or dial *9 to indicate that you would like to make a comment. When it is your turn, the meeting host will unmute you. Please clearly state your name and address, keeping your comments to a maximum of 2 ½ minutes. Please do not repeat positions already stated. Public comment is a time for the Council to receive new information and perspectives)
6. **Consideration of Approval of Resolution No. 08-18-2020A, Adopting the Property Tax Rate for the 2020 Taxable Year for West Point City – Mr. Ryan Harvey** pg. 6
   a. **Public Hearing**
   b. **Adoption**
7. **Consideration of Approval of Ordinance No. 08-18-2020A, Adoption of the FY2021 Final Budget for West Point City and All Related Agencies – Mr. Ryan Harvey** pg. 8
   a. **Public Hearing**
   b. **Adoption**
8. **Motion to Adjourn the Special Budget Meeting**

## GENERAL SESSION

*IMMEDIATELY FOLLOWING THE SPECIAL BUDGET MEETING*

1. **Consideration of Final Approval of the Harvest Field Subdivision –** Mr. Boyd Davis pg. 32
2. **Consideration of Final Approval of the Dahlia Estates Subdivision Phases I and II –** Mr. Boyd Davis pg. 25
3. **Consideration of a Motion to Approve CARES Act Projects Proposed by the City Manager and Authorizing the City Manager to Approve Future CARES Act Funding Requests and Needs –** Mr. Kyle Laws pg. 38
4. **Motion to Move Into a Closed Session**

## *CLOSED SESSION*

1. ***Motion to Open Closed Session***
2. ***Call to Order and Roll Call***
3. ***Discussion Regarding the Purchase of Real Property, Pursuant to UCA §52-4-205(1)(d)***
4. ***Discussion Regarding Pending or Imminent Litigation, Pursuant to UCA §52-4-205(1)(c)***
5. ***Motion to Adjourn Closed Session and Enter General Session***

5. **Motion to Adjourn the General Session**

Posted this 14th day of August, 2020

Casey Arnold

**CASEY ARNOLD, CITY RECORDER**

If you plan to attend this meeting and, due to disability, will need assistance in understanding or participating therein, please notify the City at least twenty-four (24) hours prior to the meeting and we will seek to provide assistance.

# TENTATIVE UPCOMING ITEMS

***Date: 09/01/2020***

***Administrative Session – 6:00 pm***

1. Quarterly Financial Report – Mr. Ryan Harvey
2. Discussion Regarding Setback Requirements for Private Driveways and Alleys – Mr. Boyd Davis

***General Session – 7:00 pm***

1. Davis County Sheriff's Office Quarterly Update
2. Youth Council Update
3. Consideration of Approval of the August 4, 2020 West Point City Council Meeting
4. Consideration of Approval of the August 18, 2020 West Point City Council Meeting
5. Consideration of Final Approval of the Wildfire Estates Phase 2 Subdivision – Mr. Boyd Davis
6. Consideration of Final Approval of the Bluff View Subdivision – Mr. Boyd Davis
7. Consideration of Approval to Accept a Proposal for the Sanitary Sewer Study – Mr. Boyd Davis
8. Consideration of Approval to Place the Bennett Farms Phase 1 Subdivision on Warranty – Mr. Boyd Davis
9. Consideration of Approval of Resolution No. 09-01-2020A, Approving a Motion to Sell Property Located at Approximately 369 N 3000 W – Mr. Kyle Laws
10. Consideration of Approval of Ordinance No. 09-01-2020A, Adopting Lift Station Standards – Mr. Boyd Davis
    a. Public Hearing
    b. Action
11. Consideration of Approval of Ordinance No. 09-01-2020D, Regarding Amendments to WPCC 15.20.165 (Multifamily Developments) Regarding Setback Requirements for Private Driveways and Alleys – Mr. Boyd Davis
    a. Public Hearing
    b. Action

***Date: 09/15/2020***

***Administrative Session – 6:00 pm***

***General Session – 7:00 pm***

***Date: 10/06/2020***

***Administrative Session – 6:00 pm***

***General Session – 7:00 pm***

1. Youth Council Update

***Date: 10/20/2020***

***Administrative Session – 6:00 pm***

***General Session – 7:00 pm***

***Date: 11/17/2020***

***Administrative Session – 6:00 pm***

1. Quarterly Financial Report – Mr. Ryan Harvey
2. Code Enforcement Update – Mr. Bruce Dopp

***General Session – 7:00 pm***

***Date: TBD***

***JOINT MEETING w/ PLANNING COMMISSION – 5:00 PM***

***Date: 12/1/2020***

***Administrative Session – 6:00 pm***

***General Session – 7:00 pm***

1. Youth Council Update

***Date: 12/15/2020***

***Administrative Session – 6:00 pm***

***General Session – 7:00 pm***

# WEST POINT CITY 2020 CALENDAR

## 2020

### JANUARY

| SUN | MON | TUE | WED | THU | FRI | SAT |
|---|---|---|---|---|---|---|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

### JULY

| SUN | MON | TUE | WED | THU | FRI | SAT |
|---|---|---|---|---|---|---|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

### FEBRUARY

| SUN | MON | TUE | WED | THU | FRI | SAT |
|---|---|---|---|---|---|---|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |

### AUGUST

| SUN | MON | TUE | WED | THU | FRI | SAT |
|---|---|---|---|---|---|---|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

### MARCH

| SUN | MON | TUE | WED | THU | FRI | SAT |
|---|---|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

### SEPTEMBER

| SUN | MON | TUE | WED | THU | FRI | SAT |
|---|---|---|---|---|---|---|
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | | | |

### APRIL

| SUN | MON | TUE | WED | THU | FRI | SAT |
|---|---|---|---|---|---|---|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | | |

### OCTOBER

| SUN | MON | TUE | WED | THU | FRI | SAT |
|---|---|---|---|---|---|---|
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

### MAY

| SUN | MON | TUE | WED | THU | FRI | SAT |
|---|---|---|---|---|---|---|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

### NOVEMBER

| SUN | MON | TUE | WED | THU | FRI | SAT |
|---|---|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | | | | | |

### JUNE

| SUN | MON | TUE | WED | THU | FRI | SAT |
|---|---|---|---|---|---|---|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | | | | |

### DECEMBER

| SUN | MON | TUE | WED | THU | FRI | SAT |
|---|---|---|---|---|---|---|
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

*UPDATED AS OF July 31, 2020

## IMPORTANT DATES

### JANUARY

- 1 New Year's Day - CLOSED
- 9 Planning Commission - 6 PM
- 10-11 City Council Planning & Visioning Session
- 13 Senior Lunch - 11:30 AM
- 20 MLK Jr. Day - CLOSED
- 21 City Council - 6 PM
- 23 Planning Commission - 6 PM

### FEBRUARY

- 4 City Council - 6 PM
- 10 Senior Lunch - 11:30 AM
- 12 Council/Staff Lunch - 11:30 AM
- 13 Planning Commission - 6 PM
- 17 President's Day - CLOSED
- 18 City Council - 6 PM
- 27 Planning Commission - 6 PM

### MARCH

- 3 City Council - 6 PM
- 3 PRESIDENTIAL PRIMARY ELECTION
- 12 Planning Commission - 6 PM
- 16 Senior Lunch - 11:30 AM
- 17 City Council - 6 PM
- 26 Planning Commission - 6 PM

### APRIL

- 7 City Council - 6 PM
- 9 Planning Commission - 6 PM
- 11 EASTER EGG HUNT - 10 AM
- 13 Senior Lunch - 11:30 AM
- 21 City Council - 6 PM
- 23 Planning Commission - 6 PM

### MAY

- 5 City Council - 6 PM
- 7 CEMETERY CLEANING
- 8-9 SPRING CLEAN UP
- 8-9 TAKE PRIDE IN WEST POINT
- 14 Planning Commission - 6 PM
- 18 Senior Lunch - CANCELED
- 19 City Council - 6 PM
- 25 Memorial Day - CLOSED
- 28 Planning Commission - 6 PM

### JUNE

- 2 City Council - 6 PM
- 6 MISS WEST POINT ONLINE PAGEANT
- 11 Planning Commission - 6 PM
- 15 Senior Lunch - 11:30 AM
- 16 City Council - 6 PM
- 25 Planning Commission - 6 PM
- 30 GENERAL PRIMARY ELECTION

### JULY

- 3-4 PARTY AT THE POINT EVENTS
- 6 Independence Holiday - CLOSED
- 7 City Council - 6 PM
- 9 Planning Commission - 6 PM
- 13 Senior Lunch - 11:30 AM
- 21 City Council - 6 PM
- 23 Planning Commission - 6 PM
- 24 Pioneer Day - CLOSED

### AUGUST

- 4 City Council - 6 PM
- TBD Summer Party - 6:30 PM
- 13 Planning Commission - 6 PM
- *N/A Senior Dinner - CANCELED*
- *N/A MOVIE IN THE PARK CANCELED*
- 18 City Council - 6 PM
- 27 Planning Commission - 6 PM

### SEPTEMBER

- 1 City Council - 6 PM
- 7 Labor Day - CLOSED
- 10 Planning Commission - 6 PM
- 11 MOVIE IN THE PARK - 7 PM
- 14 Senior Lunch - 11:30 AM
- 15 City Council - 6 PM
- 24 Planning Commission - 6 PM

### OCTOBER

- 1 CEMETERY CLEANING
- 6 City Council - 6 PM
- 8 Planning Commission - 6 PM
- 12 Employee Training - CLOSED
- 14 Council/Staff Lunch - 11:30 AM
- 16 HALLOWEEN CARNIVAL - 7 PM
- 19 Senior Lunch - 11:30 AM
- 20 City Council - 6 PM
- 22 Planning Commission - 6 PM

### NOVEMBER

- 3 ELECTION DAY
- 9 FLAGS ON VETERANS' GRAVES
- 11 Veterans Day - CLOSED
- 12 Planning Commission - 6 PM
- 16 Senior Lunch - 11:30 AM
- 17 City Council - 6 PM
- 26-27 Thanksgiving - CLOSED
- 30 CITY HALL LIGHTING - 6 PM

### DECEMBER

- 1 City Council - 6 PM
- 4 Christmas Party - 7 PM
- 6 CHILD REMEMBRANCE - 7 PM
- 10 Planning Commission - 6 PM
- 14 Senior Lunch - 11:30 AM
- 15 City Council - 6 PM
- 16 Staff Christmas Party
- 18 CEMETERY LUMINARY - 4 PM
- 24-25 Christmas - CLOSED

# City Council Staff Report

**Subject:** Property Tax Discussion & FY2021 Final Budget
**Author:** Ryan Harvey
**Department:** Administrative Services
**Date:** Aug 18, 2020

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## BACKGROUND

The Fiscal Year 2021 budget process began in early 2020, and after many City Council discussions and public hearings, it is coming to a close. The Council voted to go through the Truth-in-Taxation process, which means that the final property tax rate, and final budget will need to be approved by the Council on August 18, 2020.

## ANALYSIS

### *Property Tax Rate Approval*

Property values in West Point City have increased again this year. As a result of the change in value, the County has set our certified rate at 0.000877, which is lower than the 2019 approved rate. The Council may choose to accept the certified rate, maintain the rate from 2019, or approve a rate somewhere between the two. A list of some possible rates, with corresponding revenue amounts, is shown in the table below.

| Proposed Rate | Projected Revenue | Amount over Certified Rate |
|---|---|---|
| 0.000917 – 2019 Rate | $548,672 | $23,934 |
| 0.000910 | $544,484 | $19,746 |
| 0.000900 | $538,500 | $13,762 |
| 0.000890 | $532,517 | $7,779 |
| 0.000880 | $526,533 | $1,795 |
| 0.000878 | $525,337 | $599 |
| 0.000877 – 2020 Certified Rate | $524,738 | $0 |

We will hold a Truth-in-Taxation public hearing during the Council Meeting on August 18th and the Council will need vote to approve a tax rate after the hearing. The Council will also approve the Final Budget for Fiscal Year 2021.

### *FY2021 Final Budget*

The City Council approved the FY2021 Tentative Budget on June 16, 2020. The only change that staff is proposing for the final budget that was not included in the tentative budget is the extra amount for the Community Development Director that was discussed at the last Administrative Work Session:

***Community Development Director –*** $27,000 increase from $98,000 ($60,00 salary and $38,000 benefits) to $125,000 ($85,000 salary and $40,000 benefits)

**RECOMMENDATION**

Approve the following:

- Resolution No. 08-18-2020A, Adoption of the Property Tax Rate for the 2020 Taxable Year for West Point City
- Ordinance 08-18-2020A, Adoption of the FY2021 Final Budget and Compensation Schedule for Employees and Officers of West Point City

**SIGNIFICANT IMPACTS**

- Possible increase to property tax bills.

**ATTACHMENTS**

- Resolution No. 08-18-2020A, Adoption of the Property Tax Rate for the 2020 Taxable Year for West Point City
- Ordinance 08-18-2020A, Adoption of the FY2021 Final Budget and Compensation Schedule for Employees and Officers of West Point City
- Pay Scale FY2021
- Proposed Budget FY2021

**RESOLUTION NO. 08-18-2020A**

**A RESOLUTION AUTHORIZING THE PROPERTY TAX RATE FOR THE 2020 TAXABLE YEAR**

**WHEREAS**, the provision of the "Uniform Fiscal Procedures Act for Utah Cities" (§10-6-101 et seq., Utah Code Annotated, 1953) provides and requires that the City Council of West Point City, (hereinafter referred to sometimes as the "City") shall adopt and certify to the County Auditor a Resolution specifying the Property Tax Rate to be levied for the coming year on all the taxable property within the City; and,

**WHEREAS**, a public hearing was duly noticed and held according to law during which said proposed Tax Rate was considered.

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED** by the City Council of West Point City, Utah, as follows:

**SECTION 1. PROPERTY TAX RATE ESTABLISHED**

The City Manager has recommended to set the Property Tax Rate on all taxable property lying and being within the corporate boundaries of West Point City for the Tax Year 2020, and based upon such recommendation, the same is hereby fixed, set and established at a tax rate of 0.000917.

**SECTION 2. CERTIFIED COPY OF RESOLUTION TO DAVIS COUNTY AUDITOR**

The City Recorder of West Point City is hereby authorized and directed forthwith to certify a copy of this Resolution and forward and direct it to the Davis County Auditor in

Farmington, Utah, in accordance with and as required by the provisions of §10-6-134, Utah Code Annotated, 1953.

**SECTION 3. LEVY, COLLECTION AND REMITTANCE OF TAXES**

This City Council requests that the Board of County Commissioners of Davis County include this Property Tax Rate in its levying process for property taxes and that such taxes be assessed and collected in the manner provided by law for the collection of general county taxes and that the proceeds thereof, as collected, be turned over to West Point City and that said taxes in all respects be collected and delivered to the City according to law.

**SECTION 4. EFFECTIVE DATE**

This resolution shall be effective immediately upon passage and adoption.

**PASSED AND ADOPTED** by the City Council of West Point City, Utah this 18th day of August, 2020.

WEST POINT CITY
A Municipal Corporation

__________________________________
Erik Craythorne, Mayor

ATTEST:

__________________________________
Casey Arnold, City Recorder

**ORDINANCE NO. 08-18-2020A**

**AN ORDINANCE ADOPTING A BUDGET FOR FISCAL YEAR 2021, AND A COMPENSATION SCHEDULE FOR EMPLOYEES AND OFFICERS OF THE CITY.**

**WHEREAS**, the City Council of West Point City, County of Davis, State of Utah (hereinafter referred to as the "City") is required by law to adopt a budget for the 2021 Budget Year in accordance with §10-6-118, UCA, 1953, as amended, and the other provisions of the "Uniform Fiscal Procedures Act for Utah Cities," §10-6-101 through §10-6-160, UCA, 1953, as amended; and,

**WHEREAS**, the West Point City Manager has heretofore caused to be prepared and submitted to the City Council a Tentative Budget for the City for the 2021 Budget Year; and,

**WHEREAS**, said Budget appears to be in proper form, subject to minor modifications, and appears correctly to set forth the anticipated disbursements and anticipated receipts of the City for the 2021 Budget Year; and,

**WHEREAS**, a Public Hearing on said Budget was duly advertised and held according to law,

**NOW, THEREFORE, BE IT RESOLVED, FOUND AND ORDERED**, by the City Council of West Point City as follows:

SECTION 1 - BUDGET FOR FY2021. The hereto attached Budget, together with the modifications and adjustments made by the City Council after the public hearing, be and the same is hereby adopted as the Budget for the City for the 2021 Budget Year and that a copy of said Budget as finally adopted be deposited with the State Auditor within Thirty (30) days from the date hereof.

SECTION 2 – COMPENSATION SCHEDULE. A compensation schedule for employees and elected officials, and appointed officials of West Point City is hereby adopted as referenced in the hereto attached Budget.

**PASSED AND ADOPTED** this 18th day of August, 2020

**WEST POINT CITY,**
A Municipal Corporation

By:__________________________________
Erik Craythorne, Mayor

**ATTEST:**

________________________________________
Casey Arnold, City Recorder

## FY2021 Pay Scale

**Exempt Positions**

| Position | Department | Minimum | Midpoint | Maximum |
|---|---|---|---|---|
| City Manager | Executive | $90,203 | $106,358 | $122,513 |
| Assistant City Manager | Community Development | $73,605 | $91,727 | $109,848 |
| Administrative Services Director | Administrative Services | $69,803 | $85,697 | $101,591 |
| Public Works Director | Public Works | $69,580 | $84,382 | $99,184 |
| Community Development Director | Community Development | $69,499 | $84,191 | $98,883 |
| Recreation Director | Recreation | $47,896 | $58,414 | $68,933 |

**Non-Exempt Positions**

| Position | Department | Minimum | Midpoint | Maximum |
|---|---|---|---|---|
| City Planner | Community Development | $25.46 | $31.50 | $37.54 |
| City Recorder/HR Manager | Executive | $21.79 | $26.96 | $32.14 |
| City Treasurer | Administrative Services | $21.60 | $26.26 | $30.93 |
| Public Works Lead Worker | Public Works | $20.47 | $25.25 | $30.03 |
| Public Works Inspector | Public Works | $20.00 | $24.75 | $29.50 |
| Building & Safety Inspector | Community Dev | $19.92 | $25.06 | $30.19 |
| Parks Lead Worker | Public Works | $18.11 | $22.21 | $26.30 |
| Public Works III | Public Works | $17.73 | $21.95 | $26.17 |
| Recreation Program Coordinator | Recreation | $16.46 | $20.34 | $24.21 |
| Public Works II | Public Works | $16.15 | $20.00 | $23.85 |
| Public Works I | Public Works | $14.72 | $18.51 | $22.30 |
| Parks Worker I | Public Works | $13.90 | $17.07 | $20.24 |

**Part-time Positions**

| Position | Department | Minimum | Midpoint | Maximum |
|---|---|---|---|---|
| Code Enforcement Officer | Community Dev | $17.81 | $22.46 | $27.10 |
| Community Relations Specialist | Executive | $16.15 | $20.00 | $23.85 |
| Utility Billing Clerk | Administrative Services | $14.72 | $18.51 | $22.30 |
| Planning Secretary | Community Dev | $14.72 | $18.51 | $22.30 |
| Receptionist | Administrative Services | $13.71 | $16.04 | $18.36 |
| Intern | Executive | $13.27 | $14.30 | $15.34 |
| Municipal Building Coordinator | Administrative Services | $10.20 | $12.10 | $14.00 |

**Seasonal Positions**

| Position | Season 1 | Season 2 | Season 3 | Season 4 | Season 5 |
|---|---|---|---|---|---|
| Parks Worker III/Rec Aide III | $11.44 | $12.02 | $12.62 | $13.25 | $13.91 |
| Parks Worker II/Public Works | $10.92 | $11.47 | $12.04 | $12.65 | $13.28 |
| Crossing Guard/Rec Aide II | $10.40 | $10.92 | $11.47 | $12.04 | $12.65 |
| Parks Worker I | $9.88 | $10.38 | $10.90 | $11.44 | $12.01 |
| Recreation Aide I | $8.84 | $9.29 | $9.75 | $10.24 | $10.75 |

**Elected & Appointed Officials**

| Position | Department | Pay | |
|---|---|---|---|
| Mayor | Elected Official | $13,200.00 | per year |
| City Council Members | Elected Official | $6,600.00 | per year |
| Planning Commission Chair | Appointed Official | $75.00 | per meeting |
| Planning Commission Members | Appointed Official | $50.00 | per meeting |

| Account Number | Account Title | 2018 Actual | 2019 Actual | 2020 Original Budget | 2020 Amended Budget | 2021 Tentative Budget |
|---|---|---|---|---|---|---|
| **GENERAL FUND** | | | | | | |
| **TAXES** | | | | | | |
| 10-31-10 | Property Taxes | 459,634.03 | 495,866.69 | 509,283.00 | 509,283.00 | 509,283.00 |
| 10-31-25 | Vehicle - In lieu of prop. tax | 37,440.70 | 36,583.04 | 35,000.00 | 35,000.00 | 35,000.00 |
| 10-31-30 | General Sales and Use Taxes | 1,407,589.25 | 1,467,655.77 | 1,400,000.00 | 1,400,000.00 | 1,300,000.00 |
| 10-31-40 | Cable TV | 56,971.87 | 52,314.28 | 30,000.00 | 30,000.00 | 30,000.00 |
| 10-31-50 | Energy Sales and Use | 385,973.57 | 352,054.17 | 365,000.00 | 365,000.00 | 365,000.00 |
| 10-31-60 | Telecommunications | 82,098.38 | 52,351.97 | 60,000.00 | 60,000.00 | 60,000.00 |
| | Total TAXES: | 2,429,707.80 | 2,456,825.92 | 2,399,283.00 | 2,399,283.00 | 2,299,283.00 |
| **LICENSES AND PERMITS** | | | | | | |
| 10-32-10 | Bus. License/Cond. Use Permits | 8,302.81 | 2,801.50 | 4,000.00 | 4,000.00 | 2,000.00 |
| 10-32-21 | Building Permits | 244,005.76 | 187,027.83 | 310,000.00 | 310,000.00 | 200,000.00 |
| | Total LICENSES AND PERMITS: | 252,308.57 | 189,829.33 | 314,000.00 | 314,000.00 | 202,000.00 |
| **INTERGOVERNMENTAL REVENUE** | | | | | | |
| 10-33-56 | Class C Roads | 390,211.84 | 417,261.81 | 375,000.00 | 375,000.00 | 200,000.00 |
| | Total INTERGOVERNMENTAL REVENUE: | 390,211.84 | 417,261.81 | 375,000.00 | 375,000.00 | 200,000.00 |
| **CHARGES FOR SERVICES** | | | | | | |
| 10-34-10 | Zoning and Subdivision Fees | 7,858.00 | 25,775.00 | 8,000.00 | 8,000.00 | 8,000.00 |
| 10-34-60 | Recreation Fees | 93,227.00 | 95,184.00 | 90,000.00 | 90,000.00 | 90,000.00 |
| 10-34-78 | Park & City Hall Reservations | 8,745.00 | 7,645.00 | 7,000.00 | 7,000.00 | 7,000.00 |
| 10-34-79 | City Celeb. & Sponsorships | 9,564.11 | 10,684.00 | 9,000.00 | 9,000.00 | 9,000.00 |
| 10-34-82 | Cemetery Interment | 17,950.00 | 22,700.00 | 17,000.00 | 17,000.00 | 15,000.00 |
| 10-34-90 | Misc. Income & Concessions | 2,206.16 | 216,051.18 | 2,000.00 | 2,000.00 | 2,000.00 |
| | Total CHARGES FOR SERVICES: | 139,550.27 | 378,039.18 | 133,000.00 | 133,000.00 | 131,000.00 |
| **MISCELLANEOUS REVENUE** | | | | | | |
| 10-36-10 | Interest Earnings | 20,098.76 | 42,527.22 | 20,000.00 | 20,000.00 | 5,000.00 |
| 10-36-20 | Donations | 2,790.00 | 6,490.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 10-36-25 | Military Memorial Donations | 115.00 | .00 | .00 | .00 | .00 |
| 10-36-90 | Miscellaneous | 5,257.30 | 20,081.04 | 1,000.00 | 1,000.00 | 1,000.00 |
| | Total MISCELLANEOUS REVENUE: | 28,261.06 | 69,098.26 | 23,000.00 | 23,000.00 | 8,000.00 |
| **CONTRIBUTIONS & TRANSFERS** | | | | | | |
| 10-39-10 | Beginning Balance | .00 | .00 | 800,000.00 | 800,000.00 | 800,000.00 |
| | Total CONTRIBUTIONS & TRANSFERS: | .00 | .00 | 800,000.00 | 800,000.00 | 800,000.00 |
| **GENERAL GOVERNMENT** | | | | | | |
| 10-41-10 | Mayor and Council Wages | 39,558.69 | 39,813.53 | 39,600.00 | 39,600.00 | 46,200.00 |
| 10-41-13 | Employee Benefits | 5,522.12 | 5,391.62 | 6,423.00 | 6,423.00 | 7,186.00 |
| 10-41-33 | Training and Education | 9,882.77 | 9,198.82 | 9,000.00 | 9,000.00 | 9,000.00 |
| 10-41-35 | Community Service Contracts | 500.00 | 776.63 | 3,000.00 | 3,000.00 | 3,000.00 |
| | Total GENERAL GOVERNMENT: | 55,463.58 | 55,180.60 | 58,023.00 | 58,023.00 | 65,386.00 |
| **ADMINISTRATIVE SERVICES** | | | | | | |
| 10-44-11 | Salaries and Wages | 94,877.70 | 95,596.45 | 109,374.00 | 109,374.00 | 111,562.00 |

| Account Number | Account Title | 2018 Actual | 2019 Actual | 2020 Original Budget | 2020 Amended Budget | 2021 Tentative Budget |
|---|---|---|---|---|---|---|
| 10-44-13 | Employee Benefits | 37,504.66 | 39,902.14 | 47,830.00 | 47,830.00 | 48,638.00 |
| 10-44-20 | Mileage Reimbursement | 965.35 | 467.21 | 800.00 | 800.00 | 800.00 |
| 10-44-21 | Books, Subscrip. & Memberships | 891.12 | 906.71 | 1,000.00 | 1,000.00 | 1,000.00 |
| 10-44-24 | Postage | 3,249.51 | 3,234.33 | 5,000.00 | 5,000.00 | 5,000.00 |
| 10-44-25 | Equipment & Supplies | 734.91 | 465.55 | 1,000.00 | 1,000.00 | 1,000.00 |
| 10-44-26 | Equipment Lease & Maintenance | 9,216.57 | 8,527.74 | 16,500.00 | 16,500.00 | 16,500.00 |
| 10-44-33 | Training & Education | 4,102.50 | 3,332.44 | 4,000.00 | 4,000.00 | 4,000.00 |
| 10-44-38 | Auditor & Accounting Support | 14,539.25 | 13,090.00 | 16,500.00 | 16,500.00 | 16,500.00 |
| 10-44-63 | IT Support & Contracts | 3,453.76 | 6,144.74 | 7,100.00 | 7,100.00 | 7,100.00 |
| 10-44-65 | Emergency Management | 1,920.00 | .00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 10-44-69 | Office Supplies & Expense | 1,983.01 | 4,461.66 | 4,000.00 | 4,000.00 | 4,000.00 |
| 10-44-75 | Risk Management | 40,953.76 | 20,358.18 | 40,000.00 | 40,000.00 | 40,000.00 |
| 10-44-95 | Credit Card Processing Fees | 1,044.36 | 1,121.24 | 1,000.00 | 1,000.00 | 1,000.00 |
| 10-44-98 | Bank Service Charges | 661.05 | 779.20 | 1,000.00 | 1,000.00 | 1,000.00 |
| | Total ADMINISTRATIVE SERVICES: | 216,097.51 | 198,387.59 | 257,104.00 | 257,104.00 | 260,100.00 |
| **PUBLIC WORKS** | | | | | | |
| 10-48-11 | Salaries and Wages | 99,117.12 | 111,372.95 | 140,154.00 | 140,154.00 | 158,708.00 |
| 10-48-13 | Employee Benefits & Retirement | 55,443.66 | 65,740.66 | 97,544.00 | 97,544.00 | 108,687.00 |
| 10-48-15 | On call pay | 5,411.19 | 5,804.44 | 5,950.00 | 5,950.00 | 5,950.00 |
| 10-48-20 | Overtime | 12,616.13 | 21,610.42 | 14,000.00 | 14,000.00 | 14,000.00 |
| 10-48-23 | Travel and Education | .00 | 103.85 | 360.00 | 360.00 | 360.00 |
| 10-48-25 | Equipment, Supplies & Maint. | 8,996.74 | 7,222.96 | 9,000.00 | 9,000.00 | 9,000.00 |
| 10-48-26 | Municipal Bldgs. Oper. & Maint | 17,130.93 | 15,502.13 | 24,260.00 | 24,260.00 | 24,260.00 |
| 10-48-54 | Prot. Clothing & Equipment | 1,359.96 | 1,975.04 | 3,000.00 | 3,000.00 | 3,000.00 |
| 10-48-65 | Fleet Operations & Maintenance | 8,651.48 | 6,060.52 | 4,250.00 | 4,250.00 | 4,250.00 |
| 10-48-67 | Fleet Fuel | 7,707.16 | 9,032.74 | 12,865.00 | 12,865.00 | 12,865.00 |
| 10-48-69 | Office Supplies & Expense | 288.86 | 555.59 | 1,300.00 | 1,300.00 | 1,300.00 |
| 10-48-70 | Fleet Leases | .00 | .00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 10-48-75 | Crosswalk Power | 543.22 | 543.47 | 900.00 | 900.00 | 900.00 |
| 10-48-77 | Public Facilities Heating | 5,260.74 | 4,475.40 | 5,000.00 | 5,000.00 | 5,000.00 |
| 10-48-82 | Public Facilities Power | 17,737.39 | 20,443.32 | 14,000.00 | 14,000.00 | 14,000.00 |
| 10-48-84 | Street Lighting Pwr & Mnt. | 48,480.48 | 44,109.91 | 52,000.00 | 52,000.00 | 52,000.00 |
| | Total PUBLIC WORKS: | 288,745.06 | 314,553.40 | 394,583.00 | 394,583.00 | 424,280.00 |
| **EXECUTIVE** | | | | | | |
| 10-49-11 | Salaries and Wages | 139,670.17 | 161,421.93 | 179,688.00 | 179,688.00 | 183,282.00 |
| 10-49-13 | Employee Benefits | 66,044.98 | 76,213.46 | 108,299.00 | 108,299.00 | 109,999.00 |
| 10-49-20 | Mileage Reimbursements | .00 | 702.59 | 750.00 | 750.00 | 750.00 |
| 10-49-21 | Books, Subscrip. & Memberships | 1,141.90 | 3,334.01 | 3,000.00 | 3,000.00 | 3,000.00 |
| 10-49-23 | Travel and Education | 5,578.25 | 7,707.10 | 6,000.00 | 6,000.00 | 6,000.00 |
| 10-49-24 | Postage | .00 | .00 | 320.00 | 320.00 | 320.00 |
| 10-49-25 | New Equipment Purchase | 15,016.23 | 13,825.92 | 17,000.00 | 17,000.00 | 17,000.00 |
| 10-49-37 | Attorney | 32,461.00 | 52,490.88 | 33,000.00 | 33,000.00 | 33,000.00 |
| 10-49-62 | Miscellaneous | 3,908.28 | 3,676.65 | 12,000.00 | 12,000.00 | 12,000.00 |
| 10-49-63 | IT Support & Contracts | 21,287.98 | 20,260.55 | 36,000.00 | 36,000.00 | 36,000.00 |
| 10-49-65 | Emp. Awards, Rec. & Events | 12,141.19 | 11,824.37 | 13,000.00 | 13,000.00 | 13,000.00 |
| 10-49-66 | Education Reimb. Program | .00 | 2,000.00 | 6,000.00 | 6,000.00 | 6,000.00 |
| 10-49-67 | Emp. Benefits & Bonus Program | .00 | .00 | 13,000.00 | 13,000.00 | 13,000.00 |
| 10-49-68 | Wellness Program | 3,643.39 | 871.26 | 2,000.00 | 2,000.00 | 2,000.00 |
| 10-49-69 | Office Supplies & Expense | 3,124.68 | 3,935.49 | 5,000.00 | 5,000.00 | 5,000.00 |
| 10-49-70 | Cellular & Radio Serv. & Equip | 9,595.09 | 9,325.80 | 12,000.00 | 12,000.00 | 12,000.00 |
| 10-49-72 | Legal Advertising | 4,130.00 | 4,331.75 | 9,000.00 | 9,000.00 | 9,000.00 |
| 10-49-80 | Utah League Membership | 4,715.14 | 5,112.94 | 5,500.00 | 5,500.00 | 5,500.00 |

| Account Number | Account Title | 2018 Actual | 2019 Actual | 2020 Original Budget | 2020 Amended Budget | 2021 Tentative Budget |
|---|---|---|---|---|---|---|
| 10-49-82 | City Newsletter | 4,305.60 | 4,305.60 | 4,500.00 | 4,500.00 | 4,500.00 |
| 10-49-83 | Economic Development | .00 | .00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 10-49-85 | Volunteerism Program | 12.50 | .00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 10-49-88 | Recorders Office | 5,527.22 | 6,433.78 | 8,000.00 | 8,000.00 | 8,000.00 |
| 10-49-89 | Elections | 7,942.11 | .00 | 20,000.00 | 20,000.00 | 20,000.00 |
| 10-49-90 | City Celebrations & Events | 66,339.41 | 75,543.28 | 73,500.00 | 73,500.00 | 73,500.00 |
| 10-49-91 | Youth Council | 5,891.39 | 4,063.44 | 8,000.00 | 8,000.00 | 8,000.00 |
| 10-49-92 | Miss West Point Pageant | 11,318.82 | 21,257.14 | 18,900.00 | 18,900.00 | 18,900.00 |
| 10-49-93 | Senior Program | 2,316.89 | 1,716.17 | 2,500.00 | 2,500.00 | 2,500.00 |
| 10-49-94 | Community Garden | .00 | .00 | 300.00 | 300.00 | 300.00 |
| 10-49-96 | Youth Court | .00 | .00 | .00 | .00 | 3,000.00 |
| | Total EXECUTIVE: | 426,112.22 | 490,354.11 | 604,257.00 | 604,257.00 | 612,551.00 |
| **COMMUNITY DEVELOPMENT** | | | | | | |
| 10-52-11 | Salaries and Wages | 164,099.88 | 173,739.51 | 182,693.00 | 182,693.00 | 251,889.00 |
| 10-52-13 | Employee Benefits & Retirement | 69,197.23 | 71,824.70 | 93,701.00 | 93,701.00 | 132,895.00 |
| 10-52-21 | Books, Subscrip. & Memberships | 135.00 | 433.00 | 750.00 | 750.00 | 750.00 |
| 10-52-23 | Travel, Education & Certificat | 5,549.44 | 3,578.11 | 4,000.00 | 4,000.00 | 4,000.00 |
| 10-52-25 | Equipment & Supplies | 2,703.39 | 5,178.24 | 6,500.00 | 6,500.00 | 6,500.00 |
| 10-52-51 | GIS | 1,402.00 | 1,850.00 | 4,000.00 | 4,000.00 | 4,000.00 |
| 10-52-61 | Miscellaneous Supplies | 35.03 | .00 | 500.00 | 500.00 | 500.00 |
| 10-52-62 | Contract Planning & Insp Serv | 3,800.95 | 1,575.00 | 34,000.00 | 34,000.00 | 34,000.00 |
| 10-52-63 | IT Support & Contracts | 283.25 | .00 | 10,400.00 | 10,400.00 | 10,400.00 |
| 10-52-65 | State Building Surcharge | 1,686.99 | 1,562.81 | 1,000.00 | 1,000.00 | 1,000.00 |
| 10-52-68 | Planning Comm/Board of Adj. | 1,634.38 | 1,025.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| 10-52-69 | Office Supplies & Expense | 202.58 | 394.88 | 500.00 | 500.00 | 500.00 |
| 10-52-85 | Code Enforcement | 632.00 | .00 | 4,000.00 | 4,000.00 | 4,000.00 |
| | Total COMMUNITY DEVELOPMENT: | 251,362.12 | 261,161.25 | 345,044.00 | 345,044.00 | 453,434.00 |
| **PUBLIC SAFETY & EMERGENCY PLAN** | | | | | | |
| 10-54-11 | Crossing Guards | 30,543.92 | 31,865.60 | 45,882.00 | 45,882.00 | 47,240.00 |
| 10-54-13 | Employee Benefits & Retirement | 3,370.57 | 3,192.65 | 4,549.00 | 4,549.00 | 4,680.00 |
| 10-54-15 | Crossing Guard Supplies/Equip. | 719.17 | 775.83 | 1,000.00 | 1,000.00 | 1,000.00 |
| 10-54-60 | Animal Control | 36,969.40 | 36,311.00 | 43,000.00 | 43,000.00 | 55,000.00 |
| 10-54-62 | Police Services | 115,903.56 | 134,882.83 | 262,000.00 | 262,000.00 | 275,000.00 |
| 10-54-65 | Narcotics Strike Force | 8,743.68 | 8,743.68 | 8,800.00 | 8,800.00 | 8,800.00 |
| 10-54-75 | Hometown Security (EPRT) | .00 | .00 | 4,000.00 | 4,000.00 | 4,000.00 |
| | Total PUBLIC SAFETY & EMERGENCY PLAN: | 196,250.30 | 215,771.59 | 369,231.00 | 369,231.00 | 395,720.00 |
| **PARKS AND CEMETERY** | | | | | | |
| 10-70-11 | Salaries and Wages | 64,746.67 | 52,690.87 | 103,766.00 | 103,766.00 | 104,008.00 |
| 10-70-13 | Employee Benefits & Retirement | 9,470.44 | 5,079.16 | 10,281.00 | 10,281.00 | 10,305.00 |
| 10-70-20 | Uniforms | .00 | .00 | 600.00 | 600.00 | 600.00 |
| 10-70-25 | Equipment & Supplies | 10,813.71 | 13,266.45 | 14,000.00 | 14,000.00 | 14,000.00 |
| 10-70-26 | Building and Grounds | 35,110.40 | 85,314.23 | 68,600.00 | 68,600.00 | 68,600.00 |
| 10-70-29 | Park & Cemetery Lights | 4,658.72 | 4,498.95 | 3,400.00 | 3,400.00 | 3,400.00 |
| 10-70-61 | Misc. Services and Supplies | 71.96 | 1,355.49 | 1,200.00 | 1,200.00 | 1,200.00 |
| 10-70-69 | Office Supplies & Expense | .00 | .00 | 500.00 | 500.00 | 500.00 |
| 10-70-70 | Gateways & Public Properties | 350.00 | 1,950.00 | 4,000.00 | 4,000.00 | 4,000.00 |
| | Total PARKS AND CEMETERY: | 125,221.90 | 164,155.15 | 206,347.00 | 206,347.00 | 206,613.00 |

| Account Number | Account Title | 2018 Actual | 2019 Actual | 2020 Original Budget | 2020 Amended Budget | 2021 Tentative Budget |
|---|---|---|---|---|---|---|
| RECREATION | | | | | | |
| 10-71-11 | Salaries and Wages | 128,325.27 | 129,930.37 | 143,794.00 | 143,794.00 | 147,871.00 |
| 10-71-13 | Employee Benefits & Retirement | 55,677.80 | 56,421.21 | 76,168.00 | 76,168.00 | 77,475.00 |
| 10-71-20 | Recreation Program Marketing | .00 | 1,071.60 | 1,000.00 | 1,000.00 | 1,000.00 |
| 10-71-23 | Travel & Education | .00 | 103.85 | 400.00 | 400.00 | 2,400.00 |
| 10-71-26 | Building and Grounds | 1,294.76 | 2,059.52 | 2,300.00 | 2,300.00 | 2,300.00 |
| 10-71-30 | Background Checks | 919.40 | 616.85 | 2,000.00 | 2,000.00 | 2,000.00 |
| 10-71-60 | Soccer | 15,020.26 | 16,617.24 | 12,000.00 | 12,000.00 | 12,000.00 |
| 10-71-67 | Junior Jazz | 21,240.97 | 22,034.30 | 18,000.00 | 18,000.00 | 18,000.00 |
| 10-71-68 | Football | 26,755.43 | 25,866.67 | 34,500.00 | 34,500.00 | 34,500.00 |
| 10-71-69 | Office Supplies & Expense | 333.44 | 769.86 | 250.00 | 250.00 | 250.00 |
| 10-71-71 | Baseball/Softball | 27,420.20 | 11,101.09 | 20,500.00 | 20,500.00 | 20,500.00 |
| 10-71-73 | Volleyball | 730.50 | 1,472.31 | 3,000.00 | 3,000.00 | 3,000.00 |
| 10-71-74 | Tennis | .00 | .00 | 5,000.00 | 5,000.00 | 5,000.00 |
| | Total RECREATION: | 277,718.03 | 268,064.87 | 318,912.00 | 318,912.00 | 326,296.00 |
| **TRANSFERS, CONT. & OTHER USES** | | | | | | |
| 10-90-63 | Class C Trans. to Special Rev. | 415,913.14 | 400,562.23 | 375,000.00 | 375,000.00 | 200,000.00 |
| 10-90-70 | Trans. Debt. Serv. City Hall | 107,153.37 | 107,000.00 | 107,000.00 | 107,000.00 | 107,000.00 |
| 10-90-86 | TRANSFER TO CAP. PROJ. FUND | 615,000.00 | 956,911.00 | 1,008,782.00 | 1,008,782.00 | 588,903.00 |
| 10-90-95 | Transfer Out to CDRA | 140,000.00 | .00 | .00 | .00 | .00 |
| | Total TRANSFERS, CONT. & OTHER USES: | 1,278,066.51 | 1,464,473.23 | 1,490,782.00 | 1,490,782.00 | 895,903.00 |
| | GENERAL FUND Revenue Total: | 3,240,039.54 | 3,511,054.50 | 4,044,283.00 | 4,044,283.00 | 3,640,283.00 |
| | GENERAL FUND Expenditure Total: | 3,115,037.23 | 3,432,101.79 | 4,044,283.00 | 4,044,283.00 | 3,640,283.00 |
| | Net Total GENERAL FUND: | 125,002.31 | 78,952.71 | .00 | .00 | .00 |

| Account Number | Account Title | 2018 Actual | 2019 Actual | 2020 Original Budget | 2020 Amended Budget | 2021 Tentative Budget |
|---|---|---|---|---|---|---|
| **SPECIAL REVENUE FUND** | | | | | | |
| **DEVELOPMENT FEES** | | | | | | |
| 45-30-57 | Road Impact Fees | 168,914.00 | 96,516.00 | 114,675.00 | 114,675.00 | 114,675.00 |
| 45-30-70 | Park and Trails Impact Fees | 175,334.82 | 152,298.48 | 178,565.00 | 178,565.00 | 178,565.00 |
| 45-30-75 | North Davis Sewer Impact Fees | 305,216.00 | 246,908.00 | 244,200.00 | 244,200.00 | 244,200.00 |
| 45-30-80 | N.D. Fire Impact Fees | 28,276.00 | 9,376.24 | 10,401.00 | 10,401.00 | 10,401.00 |
| 45-30-99 | Beginning Balance | .00 | .00 | 195,190.00 | 195,190.00 | 132,940.00 |
| | Total DEVELOPMENT FEES: | 677,740.82 | 505,098.72 | 743,031.00 | 743,031.00 | 680,781.00 |
| **OTHER FINANCING SOURCES** | | | | | | |
| 45-33-46 | Grants (Road Projects) | .00 | 39,236.63 | 1,912,500.00 | 1,912,500.00 | 1,912,500.00 |
| 45-33-90 | Transfer from Other Funds | 415,913.14 | 400,562.23 | 375,000.00 | 375,000.00 | 200,000.00 |
| 45-33-93 | Local Option Roads | 105,652.04 | 100,719.17 | 100,000.00 | 100,000.00 | 100,000.00 |
| | Total OTHER FINANCING SOURCES: | 521,565.18 | 540,518.03 | 2,387,500.00 | 2,387,500.00 | 2,212,500.00 |
| **Source: 36** | | | | | | |
| 45-36-10 | Interest Income | 32,434.54 | 57,587.97 | .00 | .00 | .00 |
| | Total Source: 36: | 32,434.54 | 57,587.97 | .00 | .00 | .00 |
| **SPECIAL FUND PROJECTS** | | | | | | |
| 45-51-15 | Parks/Trails Impact Fee Proj. | 135,271.64 | .00 | 1,648.00 | 1,648.00 | 1,648.00 |
| 45-51-71 | Roads/Ped. Walkways Impact Fee | .00 | .00 | 40,000.00 | 40,000.00 | 40,000.00 |
| 45-51-80 | N.D. Sewer Impact Fees | 305,163.00 | 249,220.00 | 244,200.00 | 244,200.00 | 244,200.00 |
| 45-51-85 | N.D. Fire Impact Fees | 25,297.36 | 8,889.78 | 10,401.00 | 10,401.00 | 10,401.00 |
| 45-51-93 | Local Option Roads | .00 | .00 | 384,372.00 | 384,372.00 | 392,396.00 |
| 45-51-95 | Class C Road Expenditures | 508,785.01 | 508,059.85 | 484,624.00 | 484,624.00 | 519,155.00 |
| 45-51-97 | Road & Sidewalk Grant Projects | .00 | 51,334.89 | 1,965,286.00 | 1,965,286.00 | 1,685,481.00 |
| | Total SPECIAL FUND PROJECTS: | 974,517.01 | 817,504.52 | 3,130,531.00 | 3,130,531.00 | 2,893,281.00 |
| | SPECIAL REVENUE FUND Revenue Total: | 1,231,740.54 | 1,103,204.72 | 3,130,531.00 | 3,130,531.00 | 2,893,281.00 |
| | SPECIAL REVENUE FUND Expenditure Total: | 974,517.01 | 817,504.52 | 3,130,531.00 | 3,130,531.00 | 2,893,281.00 |
| | Net Total SPECIAL REVENUE FUND: | 257,223.53 | 285,700.20 | .00 | .00 | .00 |

| Account Number | Account Title | 2018 Actual | 2019 Actual | 2020 Original Budget | 2020 Amended Budget | 2021 Tentative Budget |
|---|---|---|---|---|---|---|
| **CAPITAL PROJECTS FUND** | | | | | | |
| **REVENUE** | | | | | | |
| 48-30-28 | Sale of Equipment | 13,313.50 | .00 | .00 | .00 | .00 |
| 48-30-39 | Misc. revenue | .00 | 3,250.52 | .00 | .00 | .00 |
| 48-30-45 | Cemetery Permit & Perpet. Care | 47,435.00 | 60,520.00 | 166,752.00 | 166,752.00 | 200,282.00 |
| 48-30-90 | Beginning Balance | .00 | .00 | 1,234,370.00 | 1,234,370.00 | 1,538,297.00 |
| | Total REVENUE: | 60,748.50 | 63,770.52 | 1,401,122.00 | 1,401,122.00 | 1,738,579.00 |
| **OTHER FINANCING SOURCES** | | | | | | |
| 48-33-10 | Transfer from General Fund | 615,000.00 | 956,911.00 | 1,008,782.00 | 1,008,782.00 | 588,903.00 |
| 48-33-35 | Interest | 32,507.04 | 68,528.21 | .00 | .00 | .00 |
| | Total OTHER FINANCING SOURCES: | 647,507.04 | 1,025,439.21 | 1,008,782.00 | 1,008,782.00 | 588,903.00 |
| **CAP. PROJ. FUND FINANCING USES** | | | | | | |
| 48-51-15 | Buildings | 8,990.57 | 40,449.90 | 103,165.00 | 103,165.00 | 100,663.00 |
| 48-51-20 | Road Projects | 6,157.47 | 148,897.68 | 962,357.00 | 962,357.00 | 746,889.00 |
| 48-51-25 | Park Improvement Projects | 93,872.27 | 337,318.00 | 722,515.00 | 722,515.00 | 841,201.00 |
| 48-51-28 | Military Memorial Projects | 170.00 | .00 | .00 | .00 | .00 |
| 48-51-43 | Capital Equipment Replacement | 14,600.24 | 9,062.42 | 52,337.00 | 52,337.00 | 1,174.00 |
| 48-51-44 | Vehicle Replacement | 8,123.55 | 7,221.97 | 42,778.00 | 42,778.00 | 27,273.00 |
| 48-51-53 | 5 Year CIP | .00 | .00 | 360,000.00 | 360,000.00 | 410,000.00 |
| 48-51-70 | Cemetery Perpetual Care | 219,914.49 | .00 | 166,752.00 | 166,752.00 | 200,282.00 |
| | Total CAP. PROJ. FUND FINANCING USES: | 351,828.59 | 542,949.97 | 2,409,904.00 | 2,409,904.00 | 2,327,482.00 |
| | CAPITAL PROJECTS FUND Revenue Total: | 708,255.54 | 1,089,209.73 | 2,409,904.00 | 2,409,904.00 | 2,327,482.00 |
| | CAPITAL PROJECTS FUND Expenditure Total: | 351,828.59 | 542,949.97 | 2,409,904.00 | 2,409,904.00 | 2,327,482.00 |
| | Net Total CAPITAL PROJECTS FUND: | 356,426.95 | 546,259.76 | .00 | .00 | .00 |

| Account Number | Account Title | 2018 Actual | 2019 Actual | 2020 Original Budget | 2020 Amended Budget | 2021 Tentative Budget |
|---|---|---|---|---|---|---|
| **WASTE FUND** | | | | | | |
| **OPERATING REVENUE** | | | | | | |
| 51-37-17 | Penalties | 21,795.00 | 24,532.50 | 20,000.00 | 20,000.00 | 20,000.00 |
| 51-37-26 | Sewer Fees | 1,042,095.87 | 1,048,396.43 | 1,000,000.00 | 1,000,000.00 | 1,000,000.00 |
| 51-37-50 | Garbage Collection Fees | 482,715.36 | 496,079.14 | 480,000.00 | 480,000.00 | 480,000.00 |
| 51-37-60 | Greenwaste Collection Fees | 103,719.35 | 106,625.16 | 100,000.00 | 100,000.00 | 100,000.00 |
| 51-37-70 | Recycle Collection Fees | 114,921.98 | 122,246.07 | 120,000.00 | 120,000.00 | 120,000.00 |
| | Total OPERATING REVENUE: | 1,765,247.56 | 1,797,879.30 | 1,720,000.00 | 1,720,000.00 | 1,720,000.00 |
| **OTHER FINANCING SOURCES** | | | | | | |
| 51-38-05 | Sewer Impact Fees | 29,095.33 | 41,861.86 | 62,025.00 | 62,025.00 | 62,025.00 |
| 51-38-15 | Can Purchase | 10,465.00 | 11,560.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 51-38-21 | Gain/Loss on Capital Assets | .00 | 30,076.15- | .00 | .00 | .00 |
| 51-38-80 | Interest Earnings | 13,845.99 | 16,465.02 | 10,000.00 | 10,000.00 | 10,000.00 |
| 51-38-90 | MISCELLANEOUS | .00 | 15.00 | .00 | .00 | .00 |
| 51-38-91 | DEVELOPER CONTRIBUTIONS | 259,190.00 | 329,795.04 | .00 | .00 | .00 |
| 51-38-99 | Pension | .00 | .00 | 20,000.00 | 20,000.00 | 20,000.00 |
| | Total OTHER FINANCING SOURCES: | 312,596.32 | 369,620.77 | 97,025.00 | 97,025.00 | 97,025.00 |
| **TRANSFERS** | | | | | | |
| 51-39-95 | Beginning Fund Balance | .00 | .00 | 155,756.00 | 155,756.00 | 97,921.00 |
| 51-39-96 | Sewer Impact Fee Balance | .00 | .00 | 86,560.00 | 86,560.00 | 186,560.00 |
| | Total TRANSFERS: | .00 | .00 | 242,316.00 | 242,316.00 | 284,481.00 |
| **PRIMARY OPERATING EXPENSES** | | | | | | |
| 51-81-11 | Salaries and Wages | 145,831.14 | 159,972.91 | 167,491.00 | 167,491.00 | 202,198.00 |
| 51-81-13 | Benefits and Bonus | 63,683.75 | 75,089.31 | 97,898.00 | 97,898.00 | 122,849.00 |
| 51-81-15 | On call pay | 773.02 | 829.21 | 850.00 | 850.00 | 850.00 |
| 51-81-20 | Overtime | 58.56 | 253.82 | 2,000.00 | 2,000.00 | 2,000.00 |
| 51-81-27 | Lift Station Pumps | 1,579.91 | 1,656.05 | 2,400.00 | 2,400.00 | 2,400.00 |
| 51-81-42 | Garbage | 394,179.83 | 374,358.87 | 363,000.00 | 363,000.00 | 363,000.00 |
| 51-81-43 | Greenwaste | 107,867.21 | 102,368.87 | 98,000.00 | 98,000.00 | 98,000.00 |
| 51-81-44 | Recycling | 108,803.45 | 109,825.45 | 88,000.00 | 88,000.00 | 88,000.00 |
| 51-81-49 | Sewer Collection and Disposal | 789,961.85 | 813,468.22 | 668,000.00 | 668,000.00 | 668,000.00 |
| 51-81-55 | Sewer Maintenance and Repair | 13,232.94 | 21,431.76 | 30,000.00 | 30,000.00 | 30,000.00 |
| 51-81-63 | IT Support & Contracts | 14,887.99 | 18,581.21 | 23,825.00 | 23,825.00 | 23,825.00 |
| 51-81-65 | Utility Refunds | .00 | .00 | 1,500.00 | 1,500.00 | 1,500.00 |
| | Total PRIMARY OPERATING EXPENSES: | 1,640,859.65 | 1,677,835.68 | 1,542,964.00 | 1,542,964.00 | 1,602,622.00 |
| **MATERIALS AND SUPPLIES** | | | | | | |
| 51-82-24 | Utility Bills - Postage/Equip. | 8,269.24 | 8,454.82 | 11,000.00 | 11,000.00 | 11,000.00 |
| 51-82-47 | Can Purchase | 8,665.00 | 26,550.00 | 27,000.00 | 27,000.00 | 27,000.00 |
| 51-82-60 | Travel and Education | 100.00 | 689.08 | 1,500.00 | 1,500.00 | 1,500.00 |
| 51-82-61 | Misc. Supplies & Deposit Slips | .00 | .00 | 1,000.00 | 1,000.00 | 1,000.00 |
| | Total MATERIALS AND SUPPLIES: | 17,034.24 | 35,693.90 | 40,500.00 | 40,500.00 | 40,500.00 |
| **WASTE - OTHER EXPENSES** | | | | | | |
| 51-84-05 | Sewer Impact Fee Projects | 30,248.37 | 1,531.87 | 148,585.00 | 148,585.00 | 248,585.00 |
| 51-84-20 | Risk Management | 9,307.68 | 5,380.24 | 10,000.00 | 10,000.00 | 10,000.00 |
| 51-84-30 | Depreciation | 94,352.50 | 87,565.00 | 85,000.00 | 85,000.00 | 85,000.00 |

| Account Number | Account Title | 2018 Actual | 2019 Actual | 2020 Original Budget | 2020 Amended Budget | 2021 Tentative Budget |
|---|---|---|---|---|---|---|
| 51-84-35 | Credit Card Processing Fees | 8,981.39 | 9,642.70 | 8,100.00 | 8,100.00 | 8,100.00 |
| 51-84-39 | Auditor & Accounting Support | 5,287.00 | 4,760.00 | 6,000.00 | 6,000.00 | 6,000.00 |
| 51-84-44 | Vehicle Replacement | .00 | .00 | 3,677.00 | 3,677.00 | 11,000.00 |
| 51-84-81 | IT | .00 | .00 | 4,000.00 | 4,000.00 | 4,000.00 |
| 51-84-83 | Capital Improvements | 608,979.17 | 2,497.64 | 181,515.00 | 181,515.00 | 56,699.00 |
| 51-84-84 | Blue Stakes | 1,080.51 | 1,057.08 | 1,000.00 | 1,000.00 | 1,000.00 |
| 51-84-90 | Fleet | 3,853.54 | 4,516.35 | 8,000.00 | 8,000.00 | 8,000.00 |
| | Total WASTE - OTHER EXPENSES: | 762,090.16 | 116,950.88 | 455,877.00 | 455,877.00 | 438,384.00 |
| **TRANSFERS & CONTINGENCIES** | | | | | | |
| 51-90-99 | Pension | .00 | .00 | 20,000.00 | 20,000.00 | 20,000.00 |
| | Total TRANSFERS & CONTINGENCIES: | .00 | .00 | 20,000.00 | 20,000.00 | 20,000.00 |
| | WASTE FUND Revenue Total: | 2,077,843.88 | 2,167,500.07 | 2,059,341.00 | 2,059,341.00 | 2,101,506.00 |
| | WASTE FUND Expenditure Total: | 2,419,984.05 | 1,830,480.46 | 2,059,341.00 | 2,059,341.00 | 2,101,506.00 |
| | Net Total WASTE FUND: | 342,140.17- | 337,019.61 | .00 | .00 | .00 |

| Account Number | Account Title | 2018 Actual | 2019 Actual | 2020 Original Budget | 2020 Amended Budget | 2021 Tentative Budget |
|---|---|---|---|---|---|---|
| **WATER FUND** | | | | | | |
| **OPERATING REVENUE** | | | | | | |
| 55-37-11 | Metered Water Sales | 749,113.83 | 766,723.60 | 750,000.00 | 750,000.00 | 750,000.00 |
| 55-37-13 | Secondary Water Sales | 793,531.49 | 806,615.66 | 790,000.00 | 790,000.00 | 790,000.00 |
| 55-37-14 | Connection Fees - Water | 26,050.00 | 20,400.00 | 15,000.00 | 15,000.00 | 15,000.00 |
| 55-37-17 | Penalties | 19,372.50 | 22,079.25 | 18,500.00 | 18,500.00 | 18,500.00 |
| | Total OPERATING REVENUE: | 1,588,067.82 | 1,615,818.51 | 1,573,500.00 | 1,573,500.00 | 1,573,500.00 |
| **OTHER FINANCING SOURCES** | | | | | | |
| 55-38-05 | Water Impact Fees | 39,226.00 | 41,371.00 | 83,400.00 | 83,400.00 | 83,400.00 |
| 55-38-20 | Gain/Loss on Capital Assets | .00 | 23,964.73- | .00 | .00 | .00 |
| 55-38-55 | Miscellaneous Revenue | .00 | 32.39- | .00 | .00 | .00 |
| 55-38-80 | Interest Earnings | 24,733.80 | 37,375.34 | 20,000.00 | 20,000.00 | 20,000.00 |
| 55-38-91 | DEVELOPER CONTRIBUTIONS | 234,653.00 | 300,560.66 | .00 | .00 | .00 |
| 55-38-95 | Fund Reserves | .00 | .00 | 94,687.00 | 94,687.00 | 776,963.00 |
| 55-38-96 | Water Impact Fee Balance | .00 | .00 | 717,030.00 | 717,030.00 | 176,779.00 |
| 55-38-99 | Pension | .00 | .00 | 20,000.00 | 20,000.00 | 20,000.00 |
| | Total OTHER FINANCING SOURCES: | 298,612.80 | 355,309.88 | 935,117.00 | 935,117.00 | 1,077,142.00 |
| **PRIMARY OPERATING EXPENSES** | | | | | | |
| 55-81-11 | Salaries and Wages | 169,398.24 | 185,368.07 | 192,698.00 | 192,698.00 | 238,474.00 |
| 55-81-13 | Benefits and Bonus | 76,042.10 | 89,031.48 | 114,511.00 | 114,511.00 | 147,691.00 |
| 55-81-15 | On call pay | 1,546.06 | 1,658.41 | 1,700.00 | 1,700.00 | 1,700.00 |
| 55-81-20 | Overtime | 2,728.58 | 891.03 | 4,000.00 | 4,000.00 | 4,000.00 |
| 55-81-28 | Wells & Water Tank Power | 7,382.74 | 7,040.31 | 11,500.00 | 11,500.00 | 11,500.00 |
| 55-81-35 | Hooper Water District | 1,400.00 | 1,610.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 55-81-41 | Water Maintenance | 26,811.12 | 26,692.96 | 18,000.00 | 18,000.00 | 18,000.00 |
| 55-81-42 | Water Sample Testing | 2,968.77 | 1,893.54 | 5,000.00 | 5,000.00 | 5,000.00 |
| 55-81-43 | Secondary Water | 800,614.63 | 775,983.57 | 770,000.00 | 770,000.00 | 770,000.00 |
| 55-81-45 | Registration & Other Expenses | 658.80 | 160.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 55-81-60 | Travel and Education | 610.00 | 2,245.78 | 4,140.00 | 4,140.00 | 4,140.00 |
| 55-81-63 | IT Support & Contracts | 12,076.97 | 15,887.93 | 24,000.00 | 24,000.00 | 24,000.00 |
| | Total PRIMARY OPERATING EXPENSES: | 1,102,238.01 | 1,108,463.08 | 1,148,049.00 | 1,148,049.00 | 1,227,005.00 |
| **WATER - MATERIALS AND SUPPLIES** | | | | | | |
| 55-82-24 | Utility Bills - Postage/Equip | 8,614.26 | 8,454.76 | 8,250.00 | 8,250.00 | 8,250.00 |
| 55-82-47 | Misc. Supplies & Deposit Slips | 68.79 | 500.00 | 750.00 | 750.00 | 750.00 |
| 55-82-50 | Water Meters | 110,000.00 | 87,708.65 | 115,000.00 | 115,000.00 | 115,000.00 |
| | Total WATER - MATERIALS AND SUPPLIES: | 118,683.05 | 96,663.41 | 124,000.00 | 124,000.00 | 124,000.00 |
| **WATER - OTHER EXPENSES** | | | | | | |
| 55-84-05 | Water System Impact Fee Proj. | 21,877.49 | 1,447.63 | 800,430.00 | 800,430.00 | 800,430.00 |
| 55-84-20 | Risk Management | 9,075.92 | 4,938.95 | 10,000.00 | 10,000.00 | 10,000.00 |
| 55-84-30 | Depreciation | 91,408.81 | 100,658.77 | 80,000.00 | 80,000.00 | 80,000.00 |
| 55-84-33 | Capital Projects & Expenditure | 32,912.53 | 5,937.24 | 80,916.00 | 80,916.00 | 119,042.00 |
| 55-84-35 | Credit Card Processing Fees | 9,607.98 | 10,315.46 | 8,800.00 | 8,800.00 | 8,800.00 |
| 55-84-38 | Auditor & Accounting Support | 5,287.00 | 4,760.00 | 6,000.00 | 6,000.00 | 6,000.00 |
| 55-84-40 | Water Purchase - Weber Basin | 156,757.00 | 167,922.00 | 187,410.00 | 187,410.00 | 205,865.00 |
| 55-84-44 | Vehicle Replacement | .00 | .00 | 4,512.00 | 4,512.00 | 11,000.00 |
| 55-84-82 | Blue Stakes | 826.60 | 1,272.58 | 1,500.00 | 1,500.00 | 1,500.00 |
| 55-84-83 | IT | .00 | .00 | 2,000.00 | 2,000.00 | 2,000.00 |

| Account Number | Account Title | 2018 Actual | 2019 Actual | 2020 Original Budget | 2020 Amended Budget | 2021 Tentative Budget |
|---|---|---|---|---|---|---|
| 55-84-85 | Engineering Studies & Planning | .00 | 520.00 | 20,000.00 | 20,000.00 | 20,000.00 |
| 55-84-90 | Fleet | 6,743.77 | 7,903.65 | 15,000.00 | 15,000.00 | 15,000.00 |
| | Total WATER - OTHER EXPENSES: | 334,497.10 | 305,676.28 | 1,216,568.00 | 1,216,568.00 | 1,279,637.00 |
| **TRANSFERS & CONTINGENCIES** | | | | | | |
| 55-90-99 | Pension | .00 | .00 | 20,000.00 | 20,000.00 | 20,000.00 |
| | Total TRANSFERS & CONTINGENCIES: | .00 | .00 | 20,000.00 | 20,000.00 | 20,000.00 |
| | WATER FUND Revenue Total: | 1,886,680.62 | 1,971,128.39 | 2,508,617.00 | 2,508,617.00 | 2,650,642.00 |
| | WATER FUND Expenditure Total: | 1,555,418.16 | 1,510,802.77 | 2,508,617.00 | 2,508,617.00 | 2,650,642.00 |
| | Net Total WATER FUND: | 331,262.46 | 460,325.62 | .00 | .00 | .00 |

| Account Number | Account Title | 2018 Actual | 2019 Actual | 2020 Original Budget | 2020 Amended Budget | 2021 Tentative Budget |
|---|---|---|---|---|---|---|
| **STORM WATER UTILITY FUND** | | | | | | |
| **OPERATING REVENUE** | | | | | | |
| 58-37-11 | Storm Sys. Maint. & Const. Fee | 176,584.32 | 180,925.40 | 180,000.00 | 180,000.00 | 180,000.00 |
| 58-37-13 | Miscellaneous Revenue | 160.00 | .00 | .00 | .00 | .00 |
| 58-37-17 | Penalties | 2,152.50 | 2,453.25 | 2,000.00 | 2,000.00 | 2,000.00 |
| 58-37-90 | Fund Balance | .00 | .00 | 385,926.00 | 385,926.00 | 182,927.00 |
| 58-37-91 | Storm Water Impact Fee Balance | .00 | .00 | 173,490.00 | 173,490.00 | 37,500.00 |
| | Total OPERATING REVENUE: | 178,896.82 | 183,378.65 | 741,416.00 | 741,416.00 | 402,427.00 |
| **OTHER FINANCING SOURCES** | | | | | | |
| 58-38-05 | Storm Water Impact Fees | 79,875.96 | 81,566.75 | 97,500.00 | 97,500.00 | 97,500.00 |
| 58-38-70 | Interest Earnings | 22,742.18 | 39,275.43 | 20,000.00 | 20,000.00 | 20,000.00 |
| 58-38-91 | DEVELOPER CONTRIBUTIONS | 373,263.00 | 669,378.93 | .00 | .00 | .00 |
| 58-38-99 | Pension | .00 | .00 | 20,000.00 | 20,000.00 | 20,000.00 |
| | Total OTHER FINANCING SOURCES: | 475,881.14 | 790,221.11 | 137,500.00 | 137,500.00 | 137,500.00 |
| **PRIMARY OPERATING EXPENSES** | | | | | | |
| 58-81-11 | Salaries and Wages | 55,230.31 | 63,564.73 | 67,757.00 | 67,757.00 | 74,791.00 |
| 58-81-13 | Benefits | 24,925.72 | 28,587.08 | 39,530.00 | 39,530.00 | 44,036.00 |
| 58-81-20 | Overtime | .00 | 66.69 | .00 | .00 | .00 |
| 58-81-27 | Storm Sys. Maint. & Repair | 3,419.43 | 11,005.57 | 11,000.00 | 11,000.00 | 11,000.00 |
| 58-81-28 | Construction | .00 | .00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 58-81-34 | Credit Card Fees | 1,253.23 | 1,345.50 | 1,100.00 | 1,100.00 | 1,100.00 |
| 58-81-40 | Sweeping & Preventative Care | 6,400.51 | 13,033.20 | 12,000.00 | 12,000.00 | 12,000.00 |
| 58-81-42 | Strm Sys Maint & Phs II Comp. | 2,000.00 | 1,815.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| 58-81-43 | Secondary Water | 941.13 | .00 | 5,000.00 | 5,000.00 | 5,000.00 |
| | Total PRIMARY OPERATING EXPENSES: | 94,170.33 | 119,417.77 | 148,887.00 | 148,887.00 | 160,427.00 |
| **STORM WTR UTILITY - OTHER EXP.** | | | | | | |
| 58-84-05 | Storm System Impact Fee Proj. | .00 | .00 | 270,990.00 | 270,990.00 | 135,000.00 |
| 58-84-20 | Risk Management | 2,713.76 | 2,206.00 | 3,500.00 | 3,500.00 | 3,500.00 |
| 58-84-30 | Depreciation | 83,612.95 | 93,960.61 | 64,000.00 | 64,000.00 | 64,000.00 |
| 58-84-38 | Auditor & Accounting Support | 1,321.75 | 1,190.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 58-84-44 | Vehicle Replacement | .00 | .00 | 7,149.00 | 7,149.00 | 11,000.00 |
| 58-84-83 | Capital Projects | .00 | .00 | 360,390.00 | 360,390.00 | 142,000.00 |
| 58-84-90 | Fleet Expense | 963.37 | 1,129.09 | 2,500.00 | 2,500.00 | 2,500.00 |
| | Total STORM WTR UTILITY - OTHER EXP.: | 88,611.83 | 98,485.70 | 710,029.00 | 710,029.00 | 359,500.00 |
| **Department: 90** | | | | | | |
| 58-90-99 | Pension | .00 | .00 | 20,000.00 | 20,000.00 | 20,000.00 |
| | Total Department: 90: | .00 | .00 | 20,000.00 | 20,000.00 | 20,000.00 |
| | STORM WATER UTILITY FUND Revenue Total: | 654,777.96 | 973,599.76 | 878,916.00 | 878,916.00 | 539,927.00 |
| | STORM WATER UTILITY FUND Expenditure Total: | 182,782.16 | 217,903.47 | 878,916.00 | 878,916.00 | 539,927.00 |
| | Net Total STORM WATER UTILITY FUND: | 471,995.80 | 755,696.29 | .00 | .00 | .00 |

| Account Number | Account Title | 2018 Actual | 2019 Actual | 2020 Original Budget | 2020 Amended Budget | 2021 Tentative Budget |
|---|---|---|---|---|---|---|
| **DEBT SERVICE** | | | | | | |
| **MISCELLANEOUS REVENUE** | | | | | | |
| 70-36-10 | Interest Earnings | 930.48 | 250.89 | .00 | .00 | .00 |
| | Total MISCELLANEOUS REVENUE: | 930.48 | 250.89 | .00 | .00 | .00 |
| **TRANSFERS AND CONTRIBUTIONS** | | | | | | |
| 70-39-20 | General Fund Transfer | 107,153.37 | 107,000.00 | 107,000.00 | 107,000.00 | 107,000.00 |
| | Total TRANSFERS AND CONTRIBUTIONS: | 107,153.37 | 107,000.00 | 107,000.00 | 107,000.00 | 107,000.00 |
| **FUNDING USES** | | | | | | |
| 70-84-10 | Debt Service - City Hall | 97,000.00 | 99,000.00 | 101,000.00 | 101,000.00 | 103,000.00 |
| 70-84-15 | Interest on Bonds | 9,093.52 | 7,137.63 | 6,000.00 | 6,000.00 | 4,000.00 |
| | Total FUNDING USES: | 106,093.52 | 106,137.63 | 107,000.00 | 107,000.00 | 107,000.00 |
| | DEBT SERVICE Revenue Total: | 108,083.85 | 107,250.89 | 107,000.00 | 107,000.00 | 107,000.00 |
| | DEBT SERVICE Expenditure Total: | 106,093.52 | 106,137.63 | 107,000.00 | 107,000.00 | 107,000.00 |
| | Net Total DEBT SERVICE: | 1,990.33 | 1,113.26 | .00 | .00 | .00 |

| Account Number | Account Title | 2018 Actual | 2019 Actual | 2020 Original Budget | 2020 Amended Budget | 2021 Tentative Budget |
|---|---|---|---|---|---|---|
| **CDRA FUND** | | | | | | |
| **REVENUE** | | | | | | |
| 85-31-10 | Property Tax Increment | .00 | 149,462.00 | 140,000.00 | 140,000.00 | 140,000.00 |
| | Total REVENUE: | .00 | 149,462.00 | 140,000.00 | 140,000.00 | 140,000.00 |
| **Source: 37** | | | | | | |
| 85-37-95 | Transfers In | 140,000.00 | .00 | .00 | .00 | .00 |
| | Total Source: 37: | 140,000.00 | .00 | .00 | .00 | .00 |
| **Source: 38** | | | | | | |
| 85-38-80 | Interest Earnings | 1,168.99 | 135.93 | .00 | .00 | .00 |
| | Total Source: 38: | 1,168.99 | 135.93 | .00 | .00 | .00 |
| **EXPENDITURES** | | | | | | |
| 85-44-62 | Project Expenses | .00 | 1,402.00 | .00 | .00 | .00 |
| 85-44-63 | Administration | .00 | 50.00 | .00 | .00 | .00 |
| 85-44-65 | Long-term Debt Expense | 100,000.00 | 103,000.00 | 107,000.00 | 107,000.00 | 111,000.00 |
| | Total EXPENDITURES: | 100,000.00 | 104,452.00 | 107,000.00 | 107,000.00 | 111,000.00 |
| **Department: 84** | | | | | | |
| 85-84-15 | Interest Expense | 37,264.20 | 33,674.20 | 33,000.00 | 33,000.00 | 29,000.00 |
| | Total Department: 84: | 37,264.20 | 33,674.20 | 33,000.00 | 33,000.00 | 29,000.00 |
| | CDRA FUND Revenue Total: | 141,168.99 | 149,597.93 | 140,000.00 | 140,000.00 | 140,000.00 |
| | CDRA FUND Expenditure Total: | 137,264.20 | 138,126.20 | 140,000.00 | 140,000.00 | 140,000.00 |
| | Net Total CDRA FUND: | 3,904.79 | 11,471.73 | .00 | .00 | .00 |
| | Net Grand Totals: | 1,205,666.00 | 2,476,539.18 | .00 | .00 | .00 |

# City Council Staff Report

**Subject:** Wildfire Estates Ph 2– PVFD Subdivision
**Author:** Boyd Davis
**Department:** Community Development
**Date:** August 18, 2019

## Background

The first phase of the Wildfire Estates subdivision is nearly complete, and houses are being built. The developer has submitted plans for the second phase of the development that we would like to present to the Council for your review and discussion.

Staff has reviewed the plans and has sent our comments to the developer to be addressed. The Planning Commission will consider this for approval at their next meeting.

## Analysis

Phase 2 includes 21 lots along the main access road running from 4500 W to 4950 W. The smallest lot is 14,020 SF and the largest is 23,833 SF. In addition, there are three large lots along the west boundary that range from 1.5 acres to 2 acres.

This phase will include all the elements required by the developer's agreement including street trees. This phase will also be included in the HOA that will maintain all amenities.

The developer was given a list of review comments and all items have been addressed. The developer has also received approval from the following agencies:

- Hooper Water
- D&W
- North Davis Fire District

## Recommendation

No action required. This is for discussion only.

## Significant Impacts

There are no significant impacts at this time.

## Attachments

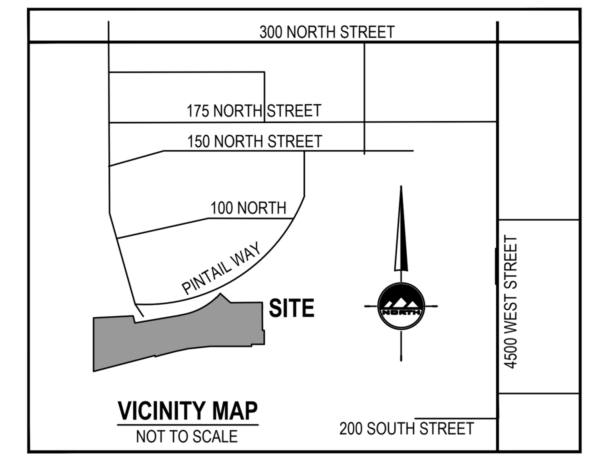
Plat

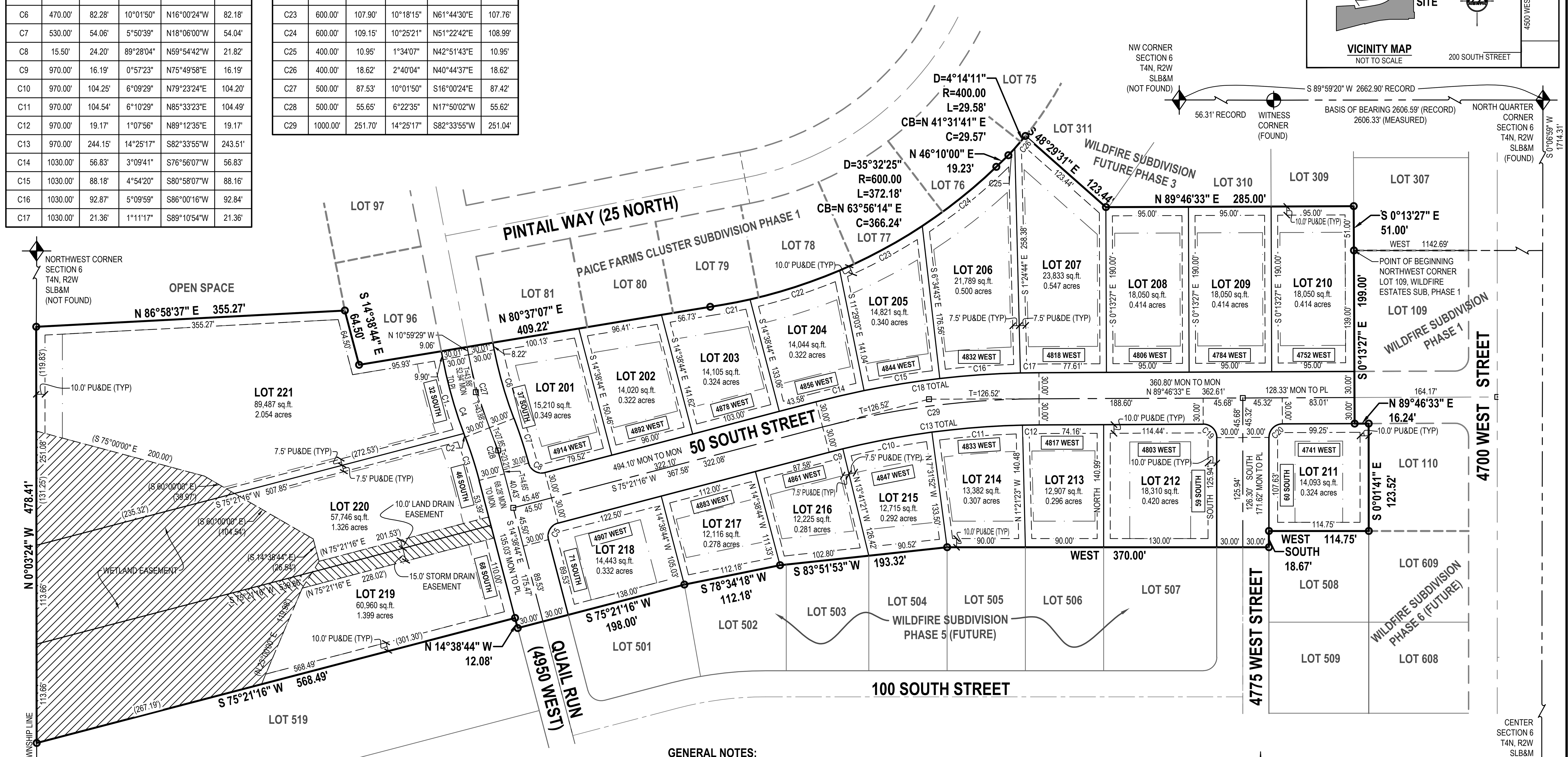
| CURVE TABLE | | | | | |
|---|---|---|---|---|---|
| CURVE | RADIUS | LENGTH | DELTA | BEARING | CHORD |
| C1 | 530.00' | 88.35' | 9°33'02" | S15°46'00"E | 88.24' |
| C2 | 530.00' | 4.44' | 0°28'48" | S20°46'55"E | 4.44' |
| C3 | 470.00' | 52.31' | 6°22'35" | S17°50'02"E | 52.28' |
| C4 | 530.00' | 92.79' | 10°01'50" | S16°00'24"E | 92.67' |
| C5 | 15.50' | 24.35' | 90°00'00" | N30°21'16"E | 21.92' |
| C6 | 470.00' | 82.28' | 10°01'50" | N16°00'24"W | 82.18' |
| C7 | 530.00' | 54.06' | 5°50'39" | N18°06'00"W | 54.04' |
| C8 | 15.50' | 24.20' | 89°28'04" | N59°54'42"W | 21.82' |
| C9 | 970.00' | 16.19' | 0°57'23" | N75°49'58"E | 16.19' |
| C10 | 970.00' | 104.25' | 6°09'29" | N79°23'24"E | 104.20' |
| C11 | 970.00' | 104.54' | 6°10'29" | N85°33'23"E | 104.49' |
| C12 | 970.00' | 19.17' | 1°07'56" | N89°12'35"E | 19.17' |
| C13 | 970.00' | 244.15' | 14°25'17" | S82°33'55"W | 243.51' |
| C14 | 1030.00' | 56.83' | 3°09'41" | S76°56'07"W | 56.83' |
| C15 | 1030.00' | 88.18' | 4°54'20" | S80°58'07"W | 88.16' |
| C16 | 1030.00' | 92.87' | 5°09'59" | S86°00'16"W | 92.84' |
| C17 | 1030.00' | 21.36' | 1°11'17" | S89°10'54"W | 21.36' |

| CURVE TABLE | | | | | |
|---|---|---|---|---|---|
| CURVE | RADIUS | LENGTH | DELTA | BEARING | CHORD |
| C18 | 1030.00' | 259.25' | 14°25'17" | S82°33'55"W | 258.57' |
| C19 | 15.50' | 24.41' | 90°13'27" | S45°06'43"E | 21.96' |
| C20 | 15.50' | 24.29' | 89°46'33" | N44°53'17"E | 21.88' |
| C21 | 600.00' | 46.64' | 4°27'14" | N79°28'50"E | 46.63' |
| C22 | 600.00' | 108.49' | 10°21'36" | N72°04'25"E | 108.34' |
| C23 | 600.00' | 107.90' | 10°18'15" | N61°44'30"E | 107.76' |
| C24 | 600.00' | 109.15' | 10°25'21" | N51°22'42"E | 108.99' |
| C25 | 400.00' | 10.95' | 1°34'07" | N42°51'43"E | 10.95' |
| C26 | 400.00' | 18.62' | 2°40'04" | N40°44'37"E | 18.62' |
| C27 | 500.00' | 87.53' | 10°01'50" | S16°00'24"E | 87.42' |
| C28 | 500.00' | 55.65' | 6°22'35" | N17°50'02"W | 55.62' |
| C29 | 1000.00' | 251.70' | 14°25'17" | S82°33'55"W | 251.04' |

# WILDFIRE ESTATES SUBDIVISION - PHASE 2

**LOCATED IN THE NORTH HALF OF SECTION 6**
**TOWNSHIP 4 NORTH, RANGE 2 WEST**
**SALT LAKE BASE & MERIDIAN**
WEST POINT CITY, **DAVIS COUNTY, UTAH**




## LEGEND

SECTION CORNER
EXISTING STREET MONUMENT
PROPOSED STREET MONUMENT
ENSIGN ENG. LAND SURV. — SET 5/8" REBAR WITH YELLOW PLASTIC CAP, OR NAIL STAMPED "ENSIGN ENG. & LAND SURV."
PU&DE — PU&DE= PUBLIC UTILITY & DRAINAGE EASEMENT
EASEMENTS

## GENERAL NOTES:

1. PROPERTY IS ZONED R-1.
   A. FRONT YARD SETBACK IS 30' ON ALL LOTS'.
   B. REAR YARD SETBACK IS 30'
   C. SIDE YARD SETBACK IS 10'
   D. CORNER LOT SIDE YARD SETBACK IS 20' ARTERIAL STREET MINIMUM SIDE YARD.
2. ALL PUBLIC UTILITY AND DRAINAGE EASEMENTS (PU & DE) ARE 10' FRONT, 7.5' SIDE AND 10' REAR UNLESS OTHERWISE NOTED HEREON.
3. UTILITIES SHALL HAVE THE RIGHT TO INSTALL, MAINTAIN, AND OPERATE THEIR EQUIPMENT ABOVE AND BELOW GROUND AND ALL OTHER RELATED FACILITIES WITHIN THE PUBLIC UTILITY EASEMENTS IDENTIFIED ON THIS PLAT MAP AS MAY BE NECESSARY OR DESIRABLE IN PROVIDING UTILITY SERVICES WITHIN AND WITHOUT THE LOTS IDENTIFIED HEREIN, INCLUDING THE RIGHT OF ACCESS TO SUCH FACILITIES AND THE RIGHT TO REQUIRE REMOVAL OF ANY OBSTRUCTIONS INCLUDING STRUCTURES, TREES AND VEGETATION THAT MAY BE PLACED WITHIN THE P.U.E. THE UTILITY MAY REQUIRE THE LOT OWNER TO REMOVE ALL STRUCTURES WITHIN THE P.U.E. AT THE LOT OWNER'S EXPENSE, OR THE UTILITY MAY REMOVE SUCH STRUCTURES AT THE LOT OWNER'S EXPENSE. AT NO TIME MAY ANY PERMANENT STRUCTURES BE PLACED WITHIN THE P.U.E. OR ANY OTHER OBSTRUCTION WHICH INTERFERES WITH THE USE OF THE P.U.E. WITHOUT THE PRIOR WRITTEN APPROVAL OF THE UTILITIES WITH FACILITIES IN THE P.U.E.
4. THE LOTS ARE LOCATED IN THE LAND DRAIN ZONE C IN WEST POINT CITY. FOUNDATION DRAINS AND SUMP PUMPS WILL BE REQUIRED ON ALL HOMES WITH BASEMENTS.

**HORIZONTAL GRAPHIC SCALE**
80 0 40 80 160
( IN FEET )
HORZ: 1 inch = 80 ft.

NORTH

**DEVELOPER**
**WILDFIRE ESTATES L.L.CL**
**377 NORTH MAIN STREET**
**LAYTON, UT 84041**
**801-898-0643**

## SURVEYOR'S CERTIFICATE

I, **MICHAEL B. HERBST** do hereby certify that I am a Licensed Land Surveyor, and that I hold certificate No. **5046930** as prescribed under laws of the State of Utah. I further certify that by authority of the Owners, I have made a survey of the tract of land shown on this plat and described below, and have subdivided said tract of land into lots and streets, hereafter to be known as **WILDFIRE ESTATES SUBDIVISION - PHASE 2**, and that the same has been correctly surveyed and staked on the ground as shown on this plat. I further certify that all lots meet frontage width and area re-quirements of the applicable zoning ordinances.

## BOUNDARY DESCRIPTION

Beginning at the Northwest Corner of Lot 109, Wildfire Estates Subdivision - Phase 1, said point being South 0°06'59" West 1714.31 feet along the quarter section line and West 1142.69 feet from the North Quarter Corner of Section 6, Township 4 North, Range 2 West, Salt Lake Base and Meridian, and running;

thence South 00°13'27" East 199.00 feet along the West line of said Lot 109, Wildfire Estates Subdivision - Phase 1 and beyond to the South line of a future road known as 50 South Street;
thence North 89°46'33" East 16.24 feet along said South line of a future road know as 50 South Street to the Northwest corner of Lot 110, Wildfire Estates Subdivision - Phase 1;
thence South 00°01'41" East 123.52 feet along the West Line and to the Southwest corner of said Lot 110, Wildfire Estates Subdivision - Phase 1;
thence West 114.75 feet;
thence South 18.67 feet;
thence West 370.00 feet;
thence South 83°51'53" West 193.32 feet;
thence South 78°34'18" West 112.18 feet;
thence South 75°21'16" West 198.00 feet to the West line of Quail Run (4950 West);
thence North 14°38'44" West 12.08 feet along said West line of Quail Run (4950 West);
thence South 75°21'16" West 568.49 feet to the Township line;
thence North 00°03'24" West 478.41 feet along the Township line;
thence North 86°58'37" East 355.27 feet to the West line of Lot 96, Paice Farms Cluster Subdivision Phase 1;
thence along the Westerly and Southerly lines of said Paice Farms Cluster Subdivision Phase 1 the following five (5) courses and distances;

(1) South 14°38'44" East 64.50 feet to the Southwest corner of said Lot 96, Paice Farms Cluster Subdivision Phase 1;
(2) North 80°37'07" East 409.22 feet;
(3) Northeasterly 372.18 feet along the arc of a 600.00-foot radius non-tangent curve to the left (center bears North 08°17'33" West and the long chord bears North 63°56'14" East 366.24 feet with a central angle of 35°32'25");
(4) North 46°10'00" East 19.23 feet;
(5) Northeasterly 29.58 feet along the arc of a 400.00-foot radius non-tangent curve to the left (center bears North 46°21'13" West and the long chord bears North 41°31'41" East 29.57 feet with a central angle of 04°14'11");

thence South 48°29'31" East 123.44 feet;
thence North 89°46'33" East 285.00 feet to the West line of said Lot 109, Wildfire Estates Subdivision - Phase 1;
thence South 00°13'27" East 51.00 feet along said West line of Lot 109, to the point of beginning.

Contains 575,835 square feet or 13.219 acres, 21 Lots.

4/13/2020 ______ Michael Herbst

PROFESSIONAL LAND SURVEYOR
Electronic Seal
No. 5046930
MICHAEL B. HERBST
4/13/2020
STATE OF UTAH

## OWNER'S DEDICATION

Known all men by these presents that I, the undersigned owner of the above described tract of land, having caused same to be subdivided, hereafter known as the

# WILDFIRE ESTATES SUBDIVISION - PHASE 2

do hereby dedicate for perpetual use of the public all parcels of land shown on this plat as intended for Public use.
In witness whereof I have hereunto set my hand this________day of__________________________A.D., 20_______.

______________________________________. ______________________________________.
By:WILDFIRE ESTATES LLC
By: DON SANDBERG
IT'S: MANAGER

## LIMITED LIABILITY COMPANY ACKNOWLEDGMENT

STATE OF UTAH
County of Davis }S.S.

On the ________ day of ____________________________ A.D., 20____, DON SANDBERG , personally appeared before me, the undersigned Notary Public, in and for said County of DAVIS in the State of Utah, who after being duly sworn, acknowledged to me that He is the MANAGER , of WILDFIRE ESTATES LLC a Limited Liability Company and that He signed the Owner's Dedication freely and voluntarily for and in behalf of said Limited Liability Company for the purposes therein mentioned and acknowledged to me that said Limited Liability Company executed the same.

MY COMMISSION EXPIRES:________________________________________,

_________________________________________ RESIDING IN__________________________ COUNTY.
NOTARY PUBLIC

# WILDFIRE ESTATES SUBDIVISION - PHASE 2

LOCATED IN THE NORTH HALF
OF SECTION 6
TOWNSHIP 4 NORTH, RANGE 2 WEST
SALT LAKE BASE & MERIDIAN
WEST POINT CITY, DAVIS COUNTY, UTAH

**DAVIS COUNTY RECORDER**

ENTRY NO. ________________ FEE
PAID ______________ FILED FOR RECORD AND
RECORDED THIS______ DAY OF _______, 20_________,
AT _______ IN BOOK _________ OF OFFICIAL RECORDS
PAGE

______________________________
DAVIS COUNTY RECORDER

BY ______________________________
DEPUTY RECORDER


ENSIGN
LAYTON
1485 W. Hillfield Rd. Ste 204
Layton UT 84041
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Fax: 801.593.6315
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SALT LAKE CITY Phone: 801.255.0529
TOOELE Phone: 435.843.3590
CEDAR CITY Phone: 435.865.1453
RICHFIELD Phone: 435.896.2983


**CITY ATTORNEY'S APPROVAL**

APPROVED THIS ________ DAY OF ____________________, 20________,
BY THE WEST POINT CITY ATTORNEY.

______________________________
WEST POINT CITY ATTORNEY

**PLANNING COMMISSION APPROVAL**

APPROVED THIS ________ DAY OF ____________________, 20________,
BY THE CITY PLANNING COMMISSION APPROVAL

______________________________
CHAIRMAN, WEST POINT CITY PLANNING COMMISSION

**CITY ENGINEER'S APPROVAL**

APPROVED THIS ________ DAY OF ____________________, 20________,
BY THE WEST POINT CITY ENGINEER

______________________________
WEST POINT CITY ENGINEER

**CITY COUNCIL APPROVAL**

APPROVED THIS ________ DAY OF ____________________, 20________,
BY THE WEST POINT CITY COUNCIL

______________________________
CITY RECORDER CITY MAYOR

**SHEET 1 OF 1**

PROJECT NUMBER : L2365
MANAGER : K.RUSSELL
DRAWN BY : J.MOSS
CHECKED BY : K.RUSSELL
DATE : 4/13/20

# City Council Staff Report

**Subject:** Dahlia Estates Subdivision Phases 1 & 2
**Author:** Boyd Davis
**Department:** Community Development
**Date:** August 18, 2020

WEST POINT
U T A H

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**Background**

The proposed Dahlia Estates Subdivision is located at approximately 300 N 4300 W (Cold Springs Road). The property was rezoned a few years ago to the R-1 zone and is owned by Capital Reef Management (Ovation Homes). The final plans for phases 1 & 2 have been prepared and were recently approved by the Planning Commission. The City Council gave approval to develop both phases simultaneously.

Since the last meeting, the developer has redesigned Cold Springs Road as requested by the Council to allow lots on the east side rather than creating remainder parcels. The revised plan is attached to this report.

**Analysis**

The new version of the first phase of the subdivision contains 12.8 acres and 27 lots ranging in size from 12,024 sqft to 27,402 sqft. All lots meet the minimum size for the R-1 zone and the density is within the limits of the code. By rearranging the lots and the road they were able to obtain 3 additional lots, but are still within the density limits.

The second phase of the subdivision has not been changed and still contains 9.8 acres and 22 lots ranging in size from 12,075 sqft to 18,473 sqft. All lots meet the minimum size for the R-1 zone and the density is within the limits of the code.

Staff has reviewed the plans and all items have been addressed. However, the construction plans for phase 1 must be updated to match the new layout. Any approval should be subject to revised plans being submitted. They have also received approval from the following agencies, however the developer should go back to each agency if their utilities are affected by the new layout on phase 1:

- Hooper Water Improvement District
- Davis & Weber Counties Canal Co.
- North Davis Fire District.
- North Davis Sewer

The subdivision will have two access points, one at 300 N and one at 4250 W. They will develop approximately 600' of the Cold Springs Road as part of the development. The new layout shows a full width road to the south end of lot 125. The remainder of Cold Springs Road will be dedicated, but not constructed. Staff believes this is a much better layout that eliminates the nuisance of the remainder parcels.

The developer is still proposing a donation agreement for the Cold Springs Road, however the agreement must be updated to match the new road layout. Staff supports the donation agreement with this new layout.

**Recommendation**

Staff recommends approval of Dahlia Estates Phases 1 & 2 subject to the following:

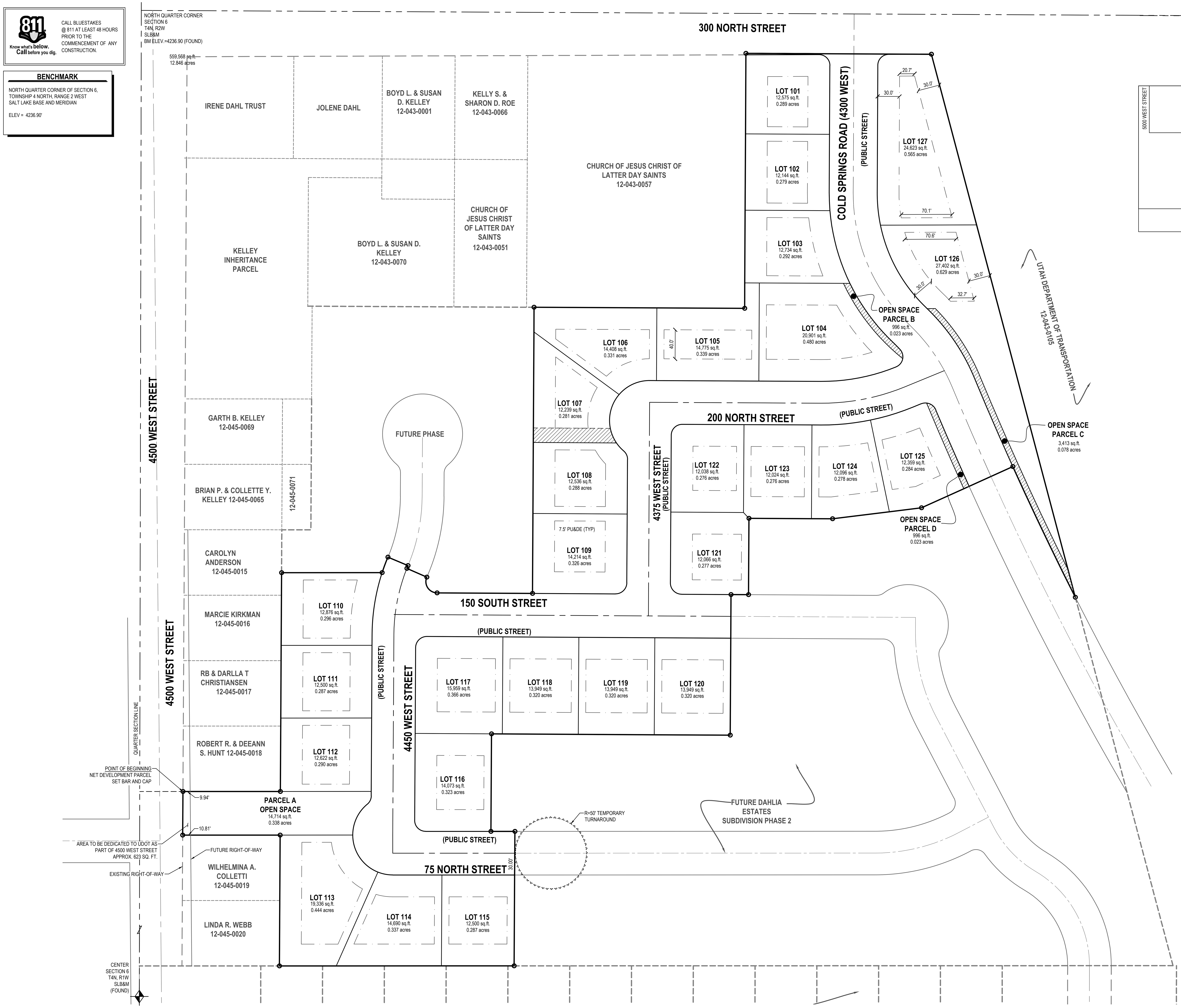
1. Revised construction plans
2. Revised letters of approval
3. Revised donation agreement

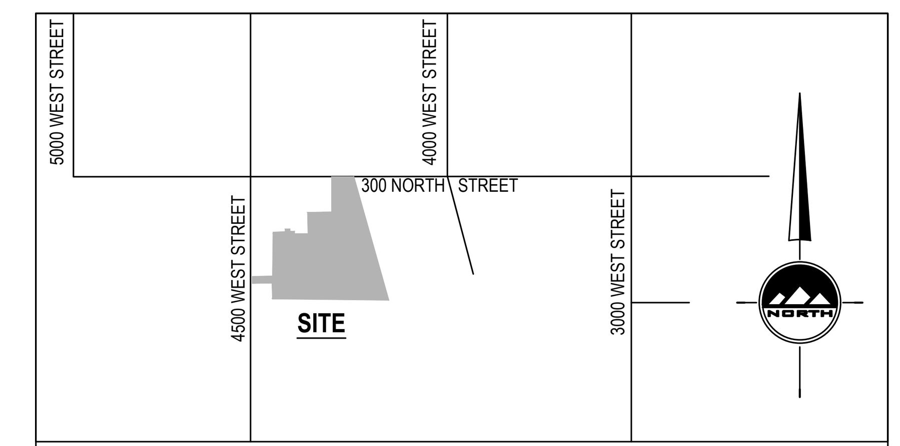
**Significant Impacts**

None

**Attachments**

New Layout – Phase 1
Plat – Phase 2



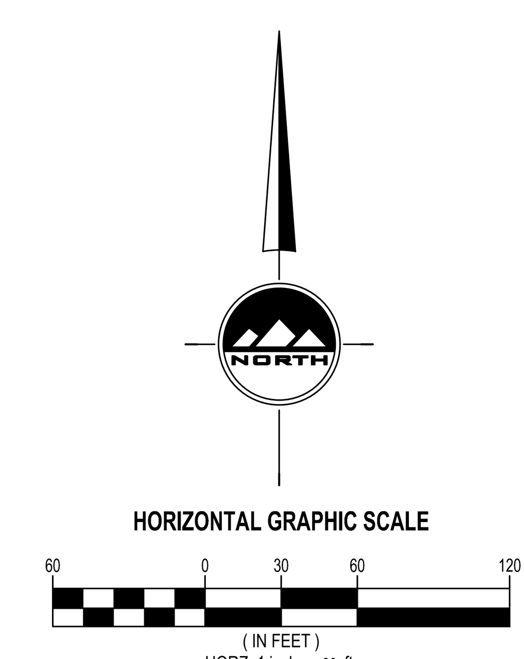




VICINITY MAP
NOT TO SCALE

## GENERAL NOTES

1. PROPERTY PROPOSED ZONE R-1 (PRUD OVERLAY)
   - A. FRONT YARD SETBACK IS 30'
   - B. REAR YARD SETBACK IS 30'
   - C. SIDE YARD SETBACK IS 10'
   - D. CORNER SIDE YARD SETBACK IS 20'
   - E. ARTERIAL STREET MINIMUM SIDE YARD IS 30'

| LAND USE TABLE | | |
|---|---|---|
| OPEN SPACE | 20,119 sq.ft. | 3.6% |
| TOTAL LOT AREA | 383,303 sq.ft. | 70.7% |
| PUBLIC ROADWAY AREA | 143,912 sq.ft. | 25.7% |
| OVERALL AREA | 559,568 sq.ft. | 100% |
| TOTAL LOTS | 27 | |
| TOTAL DENSITY | 2.10 UNITS/ACRE | |
| AVERAGE LOT AREA | 14,649 sq.ft. | |




ENSIGN
THE STANDARD IN ENGINEERING

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SALT LAKE CITY
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TOOELE
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CEDAR CITY
Phone: 435.865.1453

RICHFIELD
Phone: 435.896.2983

WWW.ENSIGNENG.COM

FOR:
OVATION HOMES

KAYSVILLE, UTAH
CONTACT:
BRAD FROST
PHONE: 801-564-3898

# DAHLIA ESTATES SUBDIVISION PHASE 1
## 300 NORTH STREET AND 4500 WEST STREET
## WEST POINT, UTAH

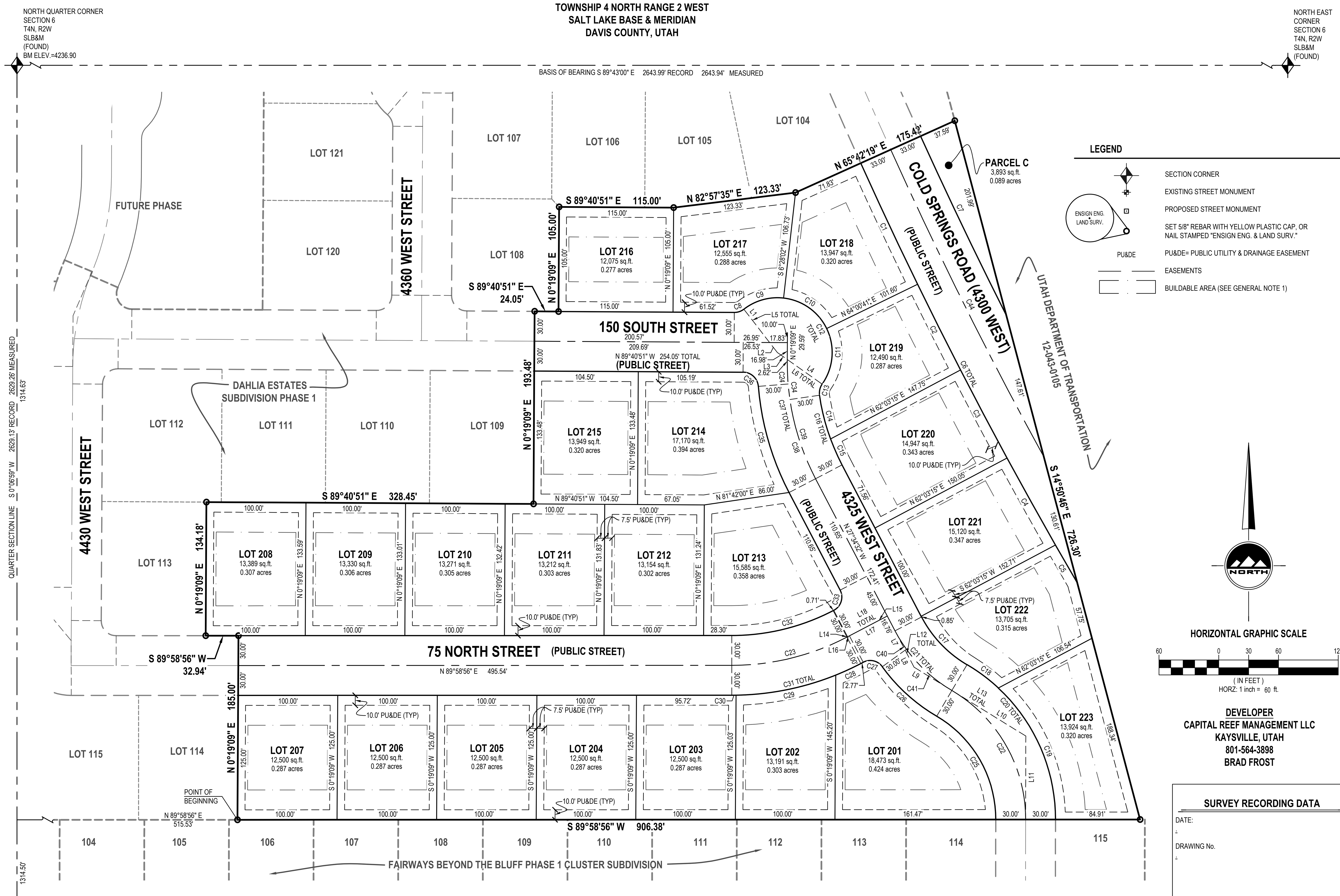
CONCEPT PLAN 2

PROJECT NUMBER L2264
PRINT DATE 8/12/2020
DRAWN BY J.MOSS
CHECKED BY T.SHAFFER
PROJECT MANAGER C.PRESTON

1 OF 1

# DAHLIA ESTATES SUBDIVISION - PHASE 2

**LOCATED IN THE NORTHEAST QUARTER**
**OF SECTION 6**
**TOWNSHIP 4 NORTH RANGE 2 WEST**
**SALT LAKE BASE & MERIDIAN**
**DAVIS COUNTY, UTAH**




**DEVELOPER**
**CAPITAL REEF MANAGEMENT LLC**
**KAYSVILLE, UTAH**
**801-564-3898**
**BRAD FROST**

## SURVEYOR'S CERTIFICATE

I, **TRENT R. WILLIAMS** do hereby certify that I am a Licensed Land Surveyor, and that I hold certificate No. **8034679** as prescribed under laws of the State of Utah. I further certify that by authority of the Owners, I have made a survey of the tract of land shown on this plat and described below, and have subdivided said tract of land into lots and streets, hereafter to be known as **DAHLIA ESTATES SUBDIVISION - PHASE 2**, and that the same has been correctly surveyed and staked on the ground as shown on this plat. I further certify that all lots meet frontage width and area re-quirements of the applicable zoning ordinances.

## BOUNDARY DESCRIPTION

A parcel of land situate in the Northeast Quarter of Section 6, Township 4 North, Range 2 West, Salt Lake Base and Meridian also being in West Point City, Davis County, Utah. Being more particularly described as follows:

Beginning at a point on the Fairways Beyond the Bluff Phase 1 Cluster Subdivision, point also being the Southeast corner of Lot 114 Dahlia Estates Phase 1 said point being South 0°06'59" West 1314.63 feet and North 89°58'56" East 515.53 feet from the North Quarter Corner of said Section 6 and running thence along the easterly and southerly lines Dahlia Estates Phase 1 the following 10 calls:

1) North 0°19'09" East 185.00 feet along North right-of-way of 75 North Street;
2) thence South 89°58'56" West 32.94 feet along said South right-of-way to the Southeast Corner of Lot 133;
3) thence North 0°19'09" East 134.18 feet;
4) thence South 89°40'51" East 328.45 feet to the Southeast corner of Lot 109;
5) thence North 0°19'09" East 193.48 feet to the North right-of-way of 150 South Street;
6) thence South 89°40'51" East 24.05 feet to the Southeast Corner of Lot 108;
7) thence North 0°19'09" East 105.00 feet to the northeasterly corner of Lot 108;
8) thence South 89°40'51" East 115.00 feet;
9) thence North 82°57'35" East 123.33 feet;
10) thence North 65°42'19" East 175.42 feet to the Southeast Corner of Parcel B;

thence South 14°50'46" East 726.30 feet;

thence South 89°58'56" West 906.38 feet to the Point of Beginning.

Contains: 430,527 square feet, 9.883 acres, 23 lots and 1 parcel.

Trent R. Williams
License No. 8034679

Date

## OWNER'S DEDICATION

Known all men by these presents that I / we, the under- signed owner ( s ) of the above described tract of land, having caused same to be subdivided, hereafter known as the

# DAHLIA ESTATES SUBDIVISION - PHASE 2

do hereby dedicate for perpetual use of the public all parcels of land shown on this plat as intended for Public use.
In witness whereof I / we have hereunto set our hand (s) this________day of____________________A.D., 20_______.

By: By:

## LIMITED LIABILITY COMPANY ACKNOWLEDGMENT

By: By:

STATE OF UTAH }S.S.
County of Davis

On the ________ day of ____________________ A.D., 20_________,
, personally appeared before me, the undersigned Notary Public, in and for said County of ____________________ in the State of Utah, who after being duly sworn, acknowledged to me that He/She is the____________________________,
of ________________________________________ a Limited Liability Company and that He/She signed the Owner's Dedication freely and voluntarily for and in behalf of said Limited Liability Company for the purposes therein mentioned and acknowledged to me that said Corporation executed the same.

MY COMMISSION EXPIRES:____________________________,

____________________________ RESIDING IN____________________ COUNTY.
NOTARY PUBLIC

## SURVEY RECORDING DATA

DATE:

DRAWING No.

# DAHLIA ESTATES SUBDIVISION - PHASE 2

LOCATED IN THE NORTHEAST QUARTER
OF SECTION 6
TOWNSHIP 4 NORTH RANGE 2 WEST
SALT LAKE BASE & MERIDIAN
DAVIS COUNTY, UTAH

## DAVIS COUNTY RECORDER

ENTRY NO. ____________ FEE
PAID ____________ FILED FOR RECORD AND
RECORDED THIS______ DAY OF ______, 20________,
AT ______ IN BOOK ________ OF OFFICIAL RECORDS
PAGE

DAVIS COUNTY RECORDER

BY
DEPUTY RECORDER

**ENSIGN**

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Phone: 801.255.0529
TOOELE
Phone: 435.843.3590
CEDAR CITY
Phone: 435.865.1453
RICHFIELD
Phone: 435.896.2983

## CITY ATTORNEY'S APPROVAL

APPROVED THIS ________ DAY OF ____________________, 20________,
BY THE WEST POINT CITY ATTORNEY.

WEST POINT CITY ATTORNEY

## PLANNING COMMISSION APPROVAL

APPROVED THIS ________ DAY OF ____________________, 20________,
BY THE CITY PLANNING COMMISSION APPROVAL

CHAIRMAN, WEST POINT CITY PLANNING COMMISSION

## CITY ENGINEER'S APPROVAL

APPROVED THIS ________ DAY OF ____________________, 20________,
BY THE WEST POINT CITY ENGINEER

WEST POINT CITY ENGINEER

## CITY COUNCIL APPROVAL

APPROVED THIS ________ DAY OF ____________________, 20________,
BY THE WEST POINT CITY COUNCIL

CITY RECORDER CITY MAYOR

**SHEET 1 OF 2**

PROJECT NUMBER : L2264
MANAGER : C.PRESTON
DRAWN BY : J.MOSS
CHECKED BY : T.WILLIAMS
DATE : 4/9/2020

# City Council Staff Report

**Subject:** Sewer Lift Station Standards
**Author:** Boyd Davis
**Department:** Community Development
**Date:** August 18, 2020

## Background

The City Council recently approved a request to build a temporary lift station on the Sun View Estates Subdivision. As part of the agreement, the City agreed to maintain the lift station if it was built to standards that would be provided by the City. After reviewing other lift station standards and discussing this with our Public Works Department, staff has prepared the following standards that we recommend for the proposed lift station. These have been updated since the last meeting to account for additional items that were recommended by the Council as well as additional recommendation from the Electrician.

## Analysis

1. Wet Well & Site
    a. The site shall be adjacent to a public road or have a paved access from the public road to the site.
    b. The site shall be owned by the City or an easement provided to the City.
    c. The site shall be sized to allow a minimum of a 10' clear zone around the wet well and shall contain all of the components listed below within the site.
    d. A black vinyl coated chain link fence with privacy slats shall be installed around the perimeter of the site.
    e. A 14' wide opening with a lockable gate shall be provided.
    f. The site shall be finished with a hard surface of asphalt or concrete.
    g. There shall be no overhead obstructions over the site or the entrance to the enclosure.
    h. The access and gate shall provide a straight path for a boom truck to access the wet well without turning.
    i. An extendable ladder shall be provided and stored at the site.
    j. Conduits for power cables shall be provided from the wet well to the control panel.
    k. Separate conduits shall be provided for each motor.
    l. Extra conduits shall be provided for future upgrades.
    m. The wet well shall be sized to provide 2 hours of emergency storage during peak hour flows.
    n. The wet well shall be sized for the expected peak hour flows based upon data from the City's existing lift station or the standards of the Division of Water Quality, whichever is greater.
    o. A hose bib connection shall be provided on the site that is connected to the culinary water system for year-round water supply.
    p. Flood lights shall be provided on site for nighttime emergency operations that is tied into the onsite power and generator. The switch shall be in the enclosed electrical panel.

2. Power & Pumps
    a. 3 phase power shall be provided to the site for all pumps over 3hp.
    b. Single phase power supply shall be allowed for pumps under 3hp, but all pump motors and grinders shall be 3 phase equipment.
    c. Variable Frequency Drives (VFD) shall be provided for each pump. The VFD selected shall be approved by the City based upon expected loads and ampacity.
    d. Pump motors shall be a minimum of 5 hp or based upon engineering calculations and shall be approved by the City.
    e. Dual pumps shall be installed for redundancy and alternating of pumps.
    f. Grinders shall be used in all lift stations. They shall be separate from the pump. The grinder shall be a Muffin Monster brand or an approved equivalent.
    g. An additional spare pump shall be provided to the city.
    h. A backup power generator shall be provided that is capable of running both pumps simultaneously.
    i. The generator shall operate on propane fuel.
    j. A propane tank shall be provided on site.
    k. The propane tank shall be sized to allow 72 hours of continuous operation of the generator.
    l. The pumps shall be installed on solid pump guides. No cable or chain guides will be allowed.
    m. The pumps shall be automated and level controlled using ultra-sonic level sensors. Floats shall be installed as a backup system

3. Electrical Controls & SCADA
    a. The electrical panel shall be designed by the city's electrical contractor (currently Scott Weir with Johnson Electric)
    b. The panel shall have a hand/auto/off switch for each pump.
    c. The electrical panel shall be a waterproof, lockable enclosure.
    d. The panel shall be located away from the access gate on the opposite side of the enclosure so as not to impede access for a boom truck.
    e. A radio or internet connection shall be provided for the SCADA system.
    f. The site shall be equipped with a visual and audio alarm.
    g. The SCADA system shall be designed by the city's contractor (currently SKM)
    h. The panel shall have readout for the current level in the wet well.
    i. The panel shall have hour meters for each pump.
    j. The panel shall have a pump running indicator.
    k. The panel shall be equipped with a 120V outlet.
    l. The panel shall be heated.
    m. The electrical panel shall have an awning or roof covering to allow access during wet weather.

4. Others
    a. All homes that are served by the lift station shall have backflow preventers on the sewer lateral to the home.
    b. The developer shall have the lift station designed by a licensed professional engineer.
    c. The city shall approve the design and have it reviewed by a third-party engineer.

**Recommendation**

No action required. This is for discussion only and Staff would like feedback from the Council on these proposed standards.

**Significant Impacts**
None

**Attachments**
None

# City Council Staff Report

**Subject:** Harvest Fields Subdivision Phases 1-4
**Author:** Boyd Davis
**Department:** Community Development
**Date:** August 18, 2020

WEST POINT
U T A H

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**<u>Background</u>**

The proposed Harvest Fields Subdivision is located at approximately 1050 S 4500 W. The property was recently rezoned to the R-1 & R-2 zones with a PRUD overlay. It is owned by Capital Reef Management (Ovation Homes). The final plans for phases 1-4 have been prepared and. the City Council gave approval to develop all phases simultaneously.

The Planning Commission reviewed this project at their last meeting and were ready to table the item because the letter from UDOT had not been submitted. However, the Developer, Brad Frost, was very concerned about the additional time this would add to his schedule and asked that the Commission grant final approval with a condition that the letter from UDOT be submitted. The Planning Commission was very unsure about doing that, citing their policy that all letters from outside agencies must be submitted prior to final approval. Mr. Frost then asked if they wouldn't approve it with the condition that he would prefer they deny the request so that he could move on to the next step with the City Council. The Planning Commission first made a motion to approve the item with a condition, but that motion did not pass. They then made a motion to deny the final approval. That motion passed and this item is now on the City Council's agenda for consideration.

**<u>Analysis</u>**

The first phase of the subdivision contains 12.3 acres and 30 lots ranging in size from 10,000 sqft to 15,099 sqft. All lots meet the minimum size for the R-1-PRUD zone and the density is within the limits of the code.

The second phase of the subdivision contains 11.3 acres and 29 lots ranging in size from 10,020 sqft to 15,542 sqft. All lots meet the minimum size for the R-1-PRUD zone and the density is within the limits of the code.

The third phase of the subdivision is named Aspire at Harvest Fields and contains 6.9 acres and 20 lots ranging in size from 8,400 sqft to 10,142 sqft. All lots meet the minimum size for the R-1-PRUD or the R-2-PRUD zone and the density is within the limits of the code.

The fourth phase of the subdivision is named Cottages at Harvest Fields and contains 6.8 acres and 20 lots ranging in size from 8,400 sqft to 14,657 sqft. All lots meet the minimum size for the R-1-PRUD or the R-2-PRUD zone and the density is within the limits of the code.

Staff has reviewed the plans and have given comments to the developer. The main items that need to be addressed are:

- Approval from UDOT

The subdivision will have three access points, one at 920 S, one at 1050 S and the other at 1200 S. They plan to install the turns lanes that will be required by UDOT on 4500 W that will provide good access and prevent congestion on 4500 W.

The drainage will go to an existing storm drain pipe on 1200 South that is owned by Syracuse City. We have an interlocal agreement with Syracuse for the use of the storm drain and sewer on 1200 S.

**Recommendation**

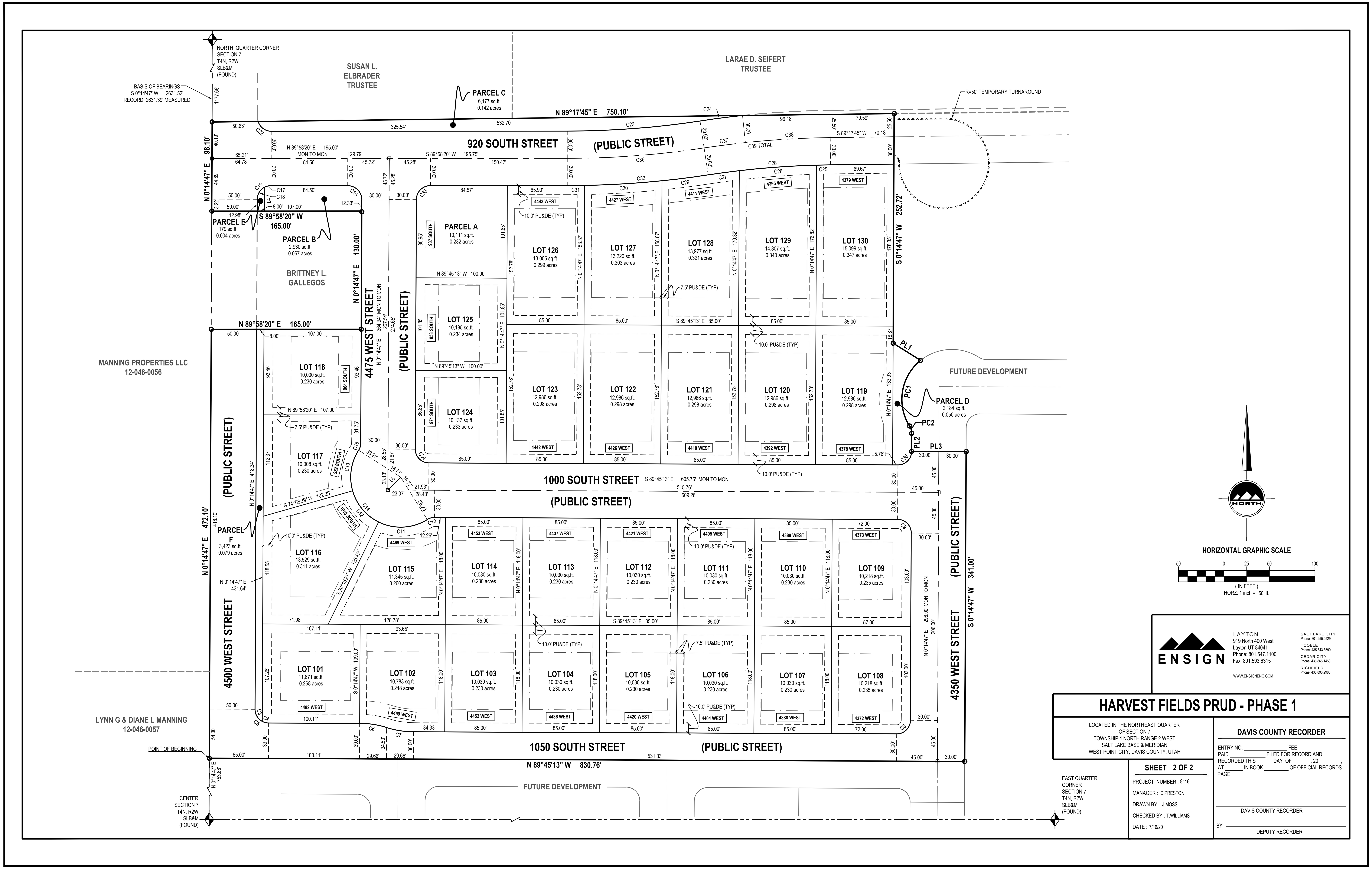
Staff recommends that this item be tabled until approval has been granted by UDOT. However, if the needed letter is received prior to the City Council Meeting, Staff recommends granting final approval. While it is not recommended, the Council could choose to grant final approval subject to receiving the approval letter from UDOT.

**Significant Impacts**

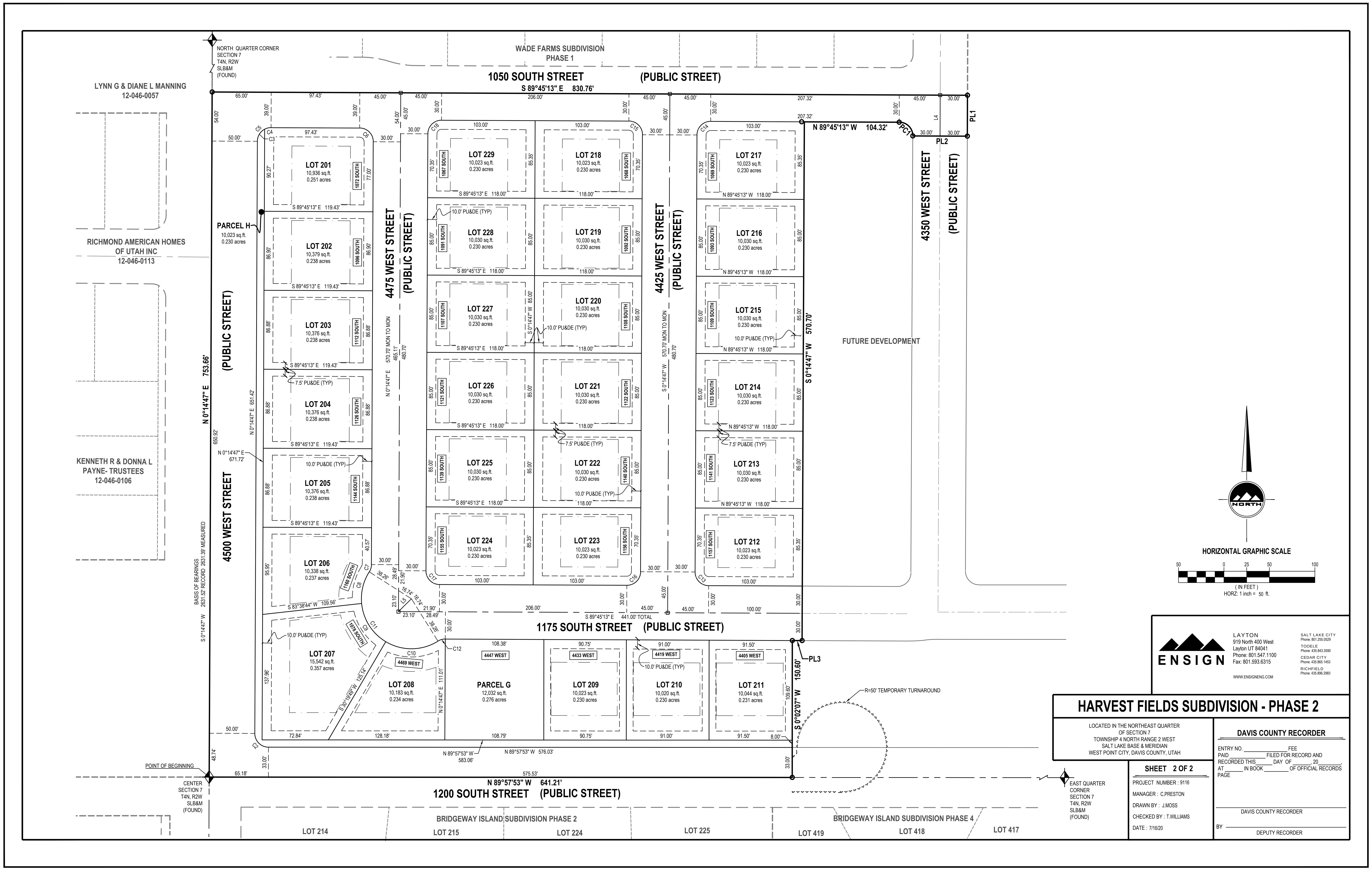
None

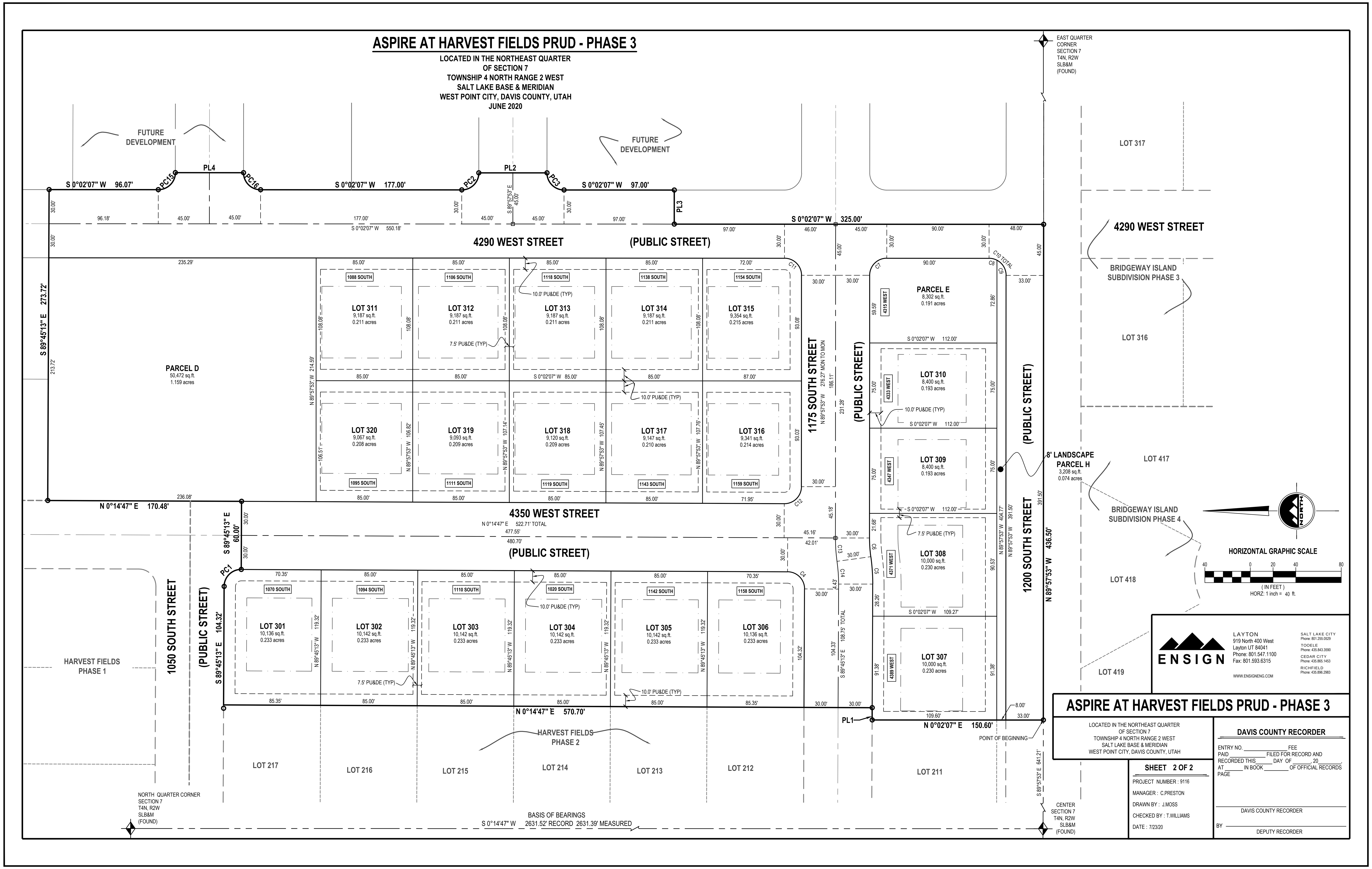
**Attachments**

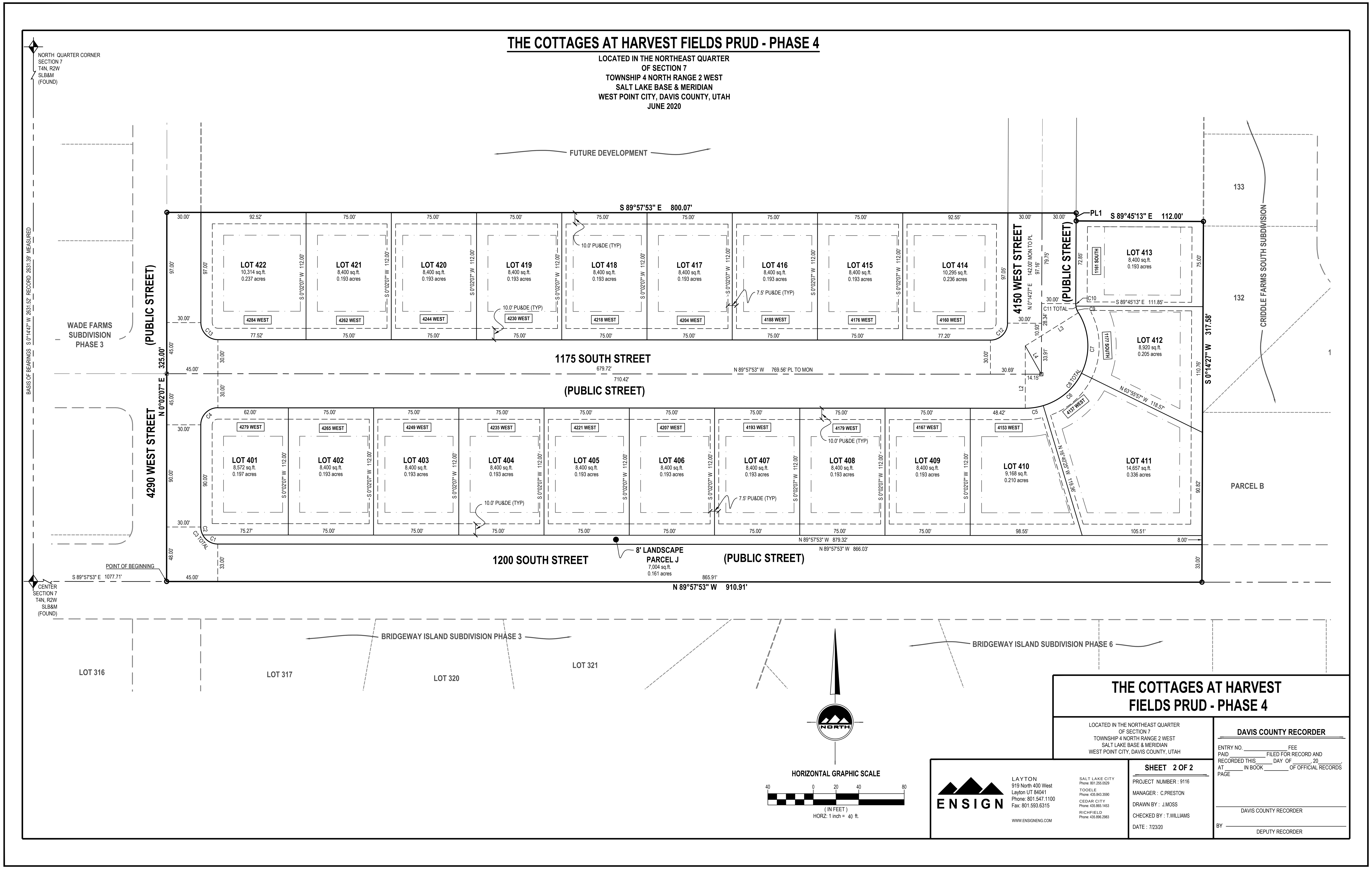
Plat – Phases 1-4



HARVEST FIELDS PRUD - PHASE 1
LOCATED IN THE NORTHEAST QUARTER OF SECTION 7 TOWNSHIP 4 NORTH RANGE 2 WEST SALT LAKE BASE & MERIDIAN WEST POINT CITY, DAVIS COUNTY, UTAH
SHEET 2 OF 2
PROJECT NUMBER : 9116
MANAGER : C.PRESTON
DRAWN BY : J.MOSS
CHECKED BY : T.WILLIAMS
DATE : 7/16/20
DAVIS COUNTY RECORDER
ENTRY NO. ________ FEE PAID ________ FILED FOR RECORD AND RECORDED THIS ____ DAY OF ______, 20____, AT ____ IN BOOK ______ OF OFFICIAL RECORDS PAGE
DAVIS COUNTY RECORDER
BY DEPUTY RECORDER
ENSIGN
LAYTON
919 North 400 West
Layton UT 84041
Phone: 801.547.1100
Fax: 801.593.6315
WWW.ENSIGNENG.COM
SALT LAKE CITY
TOOELE
CEDAR CITY
RICHFIELD
HORIZONTAL GRAPHIC SCALE
( IN FEET )
HORZ: 1 inch = 50 ft.
NORTH
NORTH QUARTER CORNER SECTION 7 T4N, R2W SLB&M (FOUND)
BASIS OF BEARINGS S 0°14'47" W 2631.52' RECORD 2631.39' MEASURED
SUSAN L. ELBRADER TRUSTEE
LARAE D. SEIFERT TRUSTEE
MANNING PROPERTIES LLC 12-046-0056
LYNN G & DIANE L MANNING 12-046-0057
BRITTNEY L. GALLEGOS
FUTURE DEVELOPMENT
R=50' TEMPORARY TURNAROUND
POINT OF BEGINNING
CENTER SECTION 7 T4N, R2W SLB&M (FOUND)
EAST QUARTER CORNER SECTION 7 T4N, R2W SLB&M (FOUND)
920 SOUTH STREET (PUBLIC STREET)
1000 SOUTH STREET (PUBLIC STREET)
1050 SOUTH STREET (PUBLIC STREET)
4475 WEST STREET (PUBLIC STREET)
4500 WEST STREET (PUBLIC STREET)
4350 WEST STREET (PUBLIC STREET)
N 89°17'45" E 750.10'
N 89°45'13" W 830.76'
S 0°14'47" W 341.00'
S 0°14'47" W 252.72'
N 0°14'47" E 472.10'
N 0°14'47" E 98.10'
N 89°58'20" E 165.00'
S 89°58'20" W 165.00'
N 0°14'47" E 130.00'
PARCEL A 10,111 sq.ft. 0.232 acres
PARCEL B 2,930 sq.ft. 0.067 acres
PARCEL C 6,177 sq.ft. 0.142 acres
PARCEL D 2,184 sq.ft. 0.050 acres
PARCEL E 179 sq.ft. 0.004 acres
PARCEL F 3,423 sq.ft. 0.079 acres
LOT 101 11,671 sq.ft. 0.268 acres
LOT 102 10,783 sq.ft. 0.248 acres
LOT 103 10,030 sq.ft. 0.230 acres
LOT 104 10,030 sq.ft. 0.230 acres
LOT 105 10,030 sq.ft. 0.230 acres
LOT 106 10,030 sq.ft. 0.230 acres
LOT 107 10,030 sq.ft. 0.230 acres
LOT 108 10,218 sq.ft. 0.235 acres
LOT 109 10,218 sq.ft. 0.235 acres
LOT 110 10,030 sq.ft. 0.230 acres
LOT 111 10,030 sq.ft. 0.230 acres
LOT 112 10,030 sq.ft. 0.230 acres
LOT 113 10,030 sq.ft. 0.230 acres
LOT 114 10,030 sq.ft. 0.230 acres
LOT 115 11,345 sq.ft. 0.260 acres
LOT 116 13,529 sq.ft. 0.311 acres
LOT 117 10,008 sq.ft. 0.230 acres
LOT 118 10,000 sq.ft. 0.230 acres
LOT 119 12,986 sq.ft. 0.298 acres
LOT 120 12,986 sq.ft. 0.298 acres
LOT 121 12,986 sq.ft. 0.298 acres
LOT 122 12,986 sq.ft. 0.298 acres
LOT 123 12,986 sq.ft. 0.298 acres
LOT 124 10,137 sq.ft. 0.233 acres
LOT 125 10,185 sq.ft. 0.234 acres
LOT 126 13,005 sq.ft. 0.299 acres
LOT 127 13,220 sq.ft. 0.303 acres
LOT 128 13,977 sq.ft. 0.321 acres
LOT 129 14,807 sq.ft. 0.340 acres
LOT 130 15,099 sq.ft. 0.347 acres
10.0' PU&DE (TYP)
7.5' PU&DE (TYP)


HARVEST FIELDS SUBDIVISION - PHASE 2
LOCATED IN THE NORTHEAST QUARTER OF SECTION 7 TOWNSHIP 4 NORTH RANGE 2 WEST SALT LAKE BASE & MERIDIAN WEST POINT CITY, DAVIS COUNTY, UTAH
SHEET 2 OF 2
PROJECT NUMBER : 9116
MANAGER : C.PRESTON
DRAWN BY : J.MOSS
CHECKED BY : T.WILLIAMS
DATE : 7/16/20
DAVIS COUNTY RECORDER
ENTRY NO. FEE PAID FILED FOR RECORD AND RECORDED THIS DAY OF , 20 , AT IN BOOK OF OFFICIAL RECORDS PAGE
DAVIS COUNTY RECORDER
BY DEPUTY RECORDER
ENSIGN
LAYTON
919 North 400 West
Layton UT 84041
Phone: 801.547.1100
Fax: 801.593.6315
WWW.ENSIGNENG.COM
SALT LAKE CITY
TOOELE
CEDAR CITY
RICHFIELD
NORTH
HORIZONTAL GRAPHIC SCALE
50 0 25 50 100
( IN FEET )
HORZ: 1 inch = 50 ft.
WADE FARMS SUBDIVISION PHASE 1
1050 SOUTH STREET (PUBLIC STREET)
S 89°45'13" E 830.76'
NORTH QUARTER CORNER SECTION 7 T4N, R2W SLB&M (FOUND)
LYNN G & DIANE L MANNING 12-046-0057
RICHMOND AMERICAN HOMES OF UTAH INC 12-046-0113
KENNETH R & DONNA L PAYNE- TRUSTEES 12-046-0106
PARCEL H
10,023 sq.ft.
0.230 acres
4500 WEST STREET (PUBLIC STREET)
N 0°14'47" E 753.66'
4475 WEST STREET (PUBLIC STREET)
4425 WEST STREET (PUBLIC STREET)
4350 WEST STREET (PUBLIC STREET)
N 89°45'13" W 104.32'
FUTURE DEVELOPMENT
S 0°14'47" W 570.70'
1175 SOUTH STREET (PUBLIC STREET)
LOT 201 10,936 sq.ft. 0.251 acres
LOT 202 10,379 sq.ft. 0.238 acres
LOT 203 10,376 sq.ft. 0.238 acres
LOT 204 10,376 sq.ft. 0.238 acres
LOT 205 10,376 sq.ft. 0.238 acres
LOT 206 10,338 sq.ft. 0.237 acres
LOT 207 15,542 sq.ft. 0.357 acres
LOT 208 10,183 sq.ft. 0.234 acres
PARCEL G 12,032 sq.ft. 0.276 acres
LOT 209 10,023 sq.ft. 0.230 acres
LOT 210 10,020 sq.ft. 0.230 acres
LOT 211 10,044 sq.ft. 0.231 acres
LOT 212 10,023 sq.ft. 0.230 acres
LOT 213 10,030 sq.ft. 0.230 acres
LOT 214 10,030 sq.ft. 0.230 acres
LOT 215 10,030 sq.ft. 0.230 acres
LOT 216 10,030 sq.ft. 0.230 acres
LOT 217 10,023 sq.ft. 0.230 acres
LOT 218 10,023 sq.ft. 0.230 acres
LOT 219 10,030 sq.ft. 0.230 acres
LOT 220 10,030 sq.ft. 0.230 acres
LOT 221 10,030 sq.ft. 0.230 acres
LOT 222 10,030 sq.ft. 0.230 acres
LOT 223 10,023 sq.ft. 0.230 acres
LOT 224 10,023 sq.ft. 0.230 acres
LOT 225 10,030 sq.ft. 0.230 acres
LOT 226 10,030 sq.ft. 0.230 acres
LOT 227 10,030 sq.ft. 0.230 acres
LOT 228 10,030 sq.ft. 0.230 acres
LOT 229 10,023 sq.ft. 0.230 acres
10.0' PU&DE (TYP)
7.5' PU&DE (TYP)
R=50' TEMPORARY TURNAROUND
S 0°02'07" W 150.60'
N 89°57'53" W 641.21'
1200 SOUTH STREET (PUBLIC STREET)
POINT OF BEGINNING
CENTER SECTION 7 T4N, R2W SLB&M (FOUND)
EAST QUARTER CORNER SECTION 7 T4N, R2W SLB&M (FOUND)
BASIS OF BEARINGS 2631.52' RECORD 2631.39' MEASURED
S 0°14'47" W
BRIDGEWAY ISLAND SUBDIVISION PHASE 2
BRIDGEWAY ISLAND SUBDIVISION PHASE 4
LOT 214
LOT 215
LOT 224
LOT 225
LOT 419
LOT 418
LOT 417


ASPIRE AT HARVEST FIELDS PRUD - PHASE 3
LOCATED IN THE NORTHEAST QUARTER
OF SECTION 7
TOWNSHIP 4 NORTH RANGE 2 WEST
SALT LAKE BASE & MERIDIAN
WEST POINT CITY, DAVIS COUNTY, UTAH
JUNE 2020
EAST QUARTER CORNER SECTION 7 T4N, R2W SLB&M (FOUND)
FUTURE DEVELOPMENT
FUTURE DEVELOPMENT
S 0°02'07" W 96.07'
S 0°02'07" W 177.00'
S 0°02'07" W 97.00'
S 0°02'07" W 325.00'
S 0°02'07" W 550.18'
4290 WEST STREET
(PUBLIC STREET)
4350 WEST STREET
(PUBLIC STREET)
1175 SOUTH STREET
(PUBLIC STREET)
1200 SOUTH STREET
(PUBLIC STREET)
1050 SOUTH STREET
(PUBLIC STREET)
S 89°45'13" E 273.72'
N 0°14'47" E 170.48'
S 89°45'13" E 60.00'
S 89°45'13" E 104.32'
N 0°14'47" E 570.70'
N 0°14'47" E 522.71' TOTAL
N 0°02'07" E 150.60'
N 89°57'53" W 436.50'
PARCEL D
50,472 sq.ft.
1.159 acres
LOT 311 9,187 sq.ft. 0.211 acres
LOT 312 9,187 sq.ft. 0.211 acres
LOT 313 9,187 sq.ft. 0.211 acres
LOT 314 9,187 sq.ft. 0.211 acres
LOT 315 9,354 sq.ft. 0.215 acres
LOT 320 9,067 sq.ft. 0.208 acres
LOT 319 9,093 sq.ft. 0.209 acres
LOT 318 9,120 sq.ft. 0.209 acres
LOT 317 9,147 sq.ft. 0.210 acres
LOT 316 9,341 sq.ft. 0.214 acres
LOT 301 10,136 sq.ft. 0.233 acres
LOT 302 10,142 sq.ft. 0.233 acres
LOT 303 10,142 sq.ft. 0.233 acres
LOT 304 10,142 sq.ft. 0.233 acres
LOT 305 10,142 sq.ft. 0.233 acres
LOT 306 10,136 sq.ft. 0.233 acres
PARCEL E 8,302 sq.ft. 0.191 acres
LOT 310 8,400 sq.ft. 0.193 acres
LOT 309 8,400 sq.ft. 0.193 acres
LOT 308 10,000 sq.ft. 0.230 acres
LOT 307 10,000 sq.ft. 0.230 acres
8' LANDSCAPE PARCEL H 3,208 sq.ft. 0.074 acres
10.0' PU&DE (TYP)
7.5' PU&DE (TYP)
1088 SOUTH
1106 SOUTH
1118 SOUTH
1138 SOUTH
1154 SOUTH
1095 SOUTH
1111 SOUTH
1119 SOUTH
1143 SOUTH
1159 SOUTH
1070 SOUTH
1094 SOUTH
1110 SOUTH
1020 SOUTH
1142 SOUTH
1158 SOUTH
4315 WEST
4333 WEST
4347 WEST
4371 WEST
4389 WEST
LOT 317
LOT 316
LOT 417
LOT 418
LOT 419
BRIDGEWAY ISLAND SUBDIVISION PHASE 3
BRIDGEWAY ISLAND SUBDIVISION PHASE 4
HARVEST FIELDS PHASE 1
HARVEST FIELDS PHASE 2
LOT 217
LOT 216
LOT 215
LOT 214
LOT 213
LOT 212
LOT 211
POINT OF BEGINNING
NORTH QUARTER CORNER SECTION 7 T4N, R2W SLB&M (FOUND)
BASIS OF BEARINGS
S 0°14'47" W 2631.52' RECORD 2631.39' MEASURED
CENTER SECTION 7 T4N, R2W SLB&M (FOUND)
S 89°57'53" E 641.21'
HORIZONTAL GRAPHIC SCALE
40 0 20 40 80
( IN FEET )
HORZ: 1 inch = 40 ft.
NORTH
ENSIGN
LAYTON
919 North 400 West
Layton UT 84041
Phone: 801.547.1100
Fax: 801.593.6315
WWW.ENSIGNENG.COM
SALT LAKE CITY
TOOELE
CEDAR CITY
RICHFIELD
ASPIRE AT HARVEST FIELDS PRUD - PHASE 3
LOCATED IN THE NORTHEAST QUARTER OF SECTION 7 TOWNSHIP 4 NORTH RANGE 2 WEST SALT LAKE BASE & MERIDIAN WEST POINT CITY, DAVIS COUNTY, UTAH
SHEET 2 OF 2
PROJECT NUMBER : 9116
MANAGER : C.PRESTON
DRAWN BY : J.MOSS
CHECKED BY : T.WILLIAMS
DATE : 7/23/20
DAVIS COUNTY RECORDER
ENTRY NO.________ FEE
PAID________ FILED FOR RECORD AND
RECORDED THIS______ DAY OF______, 20____,
AT______ IN BOOK________ OF OFFICIAL RECORDS
PAGE
DAVIS COUNTY RECORDER
BY
DEPUTY RECORDER


THE COTTAGES AT HARVEST FIELDS PRUD - PHASE 4
LOCATED IN THE NORTHEAST QUARTER
OF SECTION 7
TOWNSHIP 4 NORTH RANGE 2 WEST
SALT LAKE BASE & MERIDIAN
WEST POINT CITY, DAVIS COUNTY, UTAH
JUNE 2020
NORTH QUARTER CORNER SECTION 7 T4N, R2W SLB&M (FOUND)
FUTURE DEVELOPMENT
S 89°57'53" E 800.07'
S 89°45'13" E 112.00'
WADE FARMS SUBDIVISION PHASE 3
(PUBLIC STREET)
4290 WEST STREET
N 0°02'07" E 325.00'
1175 SOUTH STREET
(PUBLIC STREET)
4150 WEST STREET
(PUBLIC STREET)
CRIDDLE FARMS SOUTH SUBDIVISION
133
132
1
LOT 422 10,314 sq.ft. 0.237 acres
LOT 421 8,400 sq.ft. 0.193 acres
LOT 420 8,400 sq.ft. 0.193 acres
LOT 419 8,400 sq.ft. 0.193 acres
LOT 418 8,400 sq.ft. 0.193 acres
LOT 417 8,400 sq.ft. 0.193 acres
LOT 416 8,400 sq.ft. 0.193 acres
LOT 415 8,400 sq.ft. 0.193 acres
LOT 414 10,295 sq.ft. 0.236 acres
LOT 413 8,400 sq.ft. 0.193 acres
LOT 412 8,920 sq.ft. 0.205 acres
LOT 411 14,657 sq.ft. 0.336 acres
LOT 410 9,168 sq.ft. 0.210 acres
LOT 409 8,400 sq.ft. 0.193 acres
LOT 408 8,400 sq.ft. 0.193 acres
LOT 407 8,400 sq.ft. 0.193 acres
LOT 406 8,400 sq.ft. 0.193 acres
LOT 405 8,400 sq.ft. 0.193 acres
LOT 404 8,400 sq.ft. 0.193 acres
LOT 403 8,400 sq.ft. 0.193 acres
LOT 402 8,400 sq.ft. 0.193 acres
LOT 401 8,572 sq.ft. 0.197 acres
10.0' PU&DE (TYP)
7.5' PU&DE (TYP)
S 0°14'27" W 317.58'
PARCEL B
1200 SOUTH STREET
(PUBLIC STREET)
8' LANDSCAPE PARCEL J 7,004 sq.ft. 0.161 acres
N 89°57'53" W 910.91'
POINT OF BEGINNING
S 89°57'53" E 1077.71'
CENTER SECTION 7 T4N, R2W SLB&M (FOUND)
BASIS OF BEARINGS S 0°14'47" W 2631.52' RECORD 2631.39' MEASURED
BRIDGEWAY ISLAND SUBDIVISION PHASE 3
BRIDGEWAY ISLAND SUBDIVISION PHASE 6
LOT 316
LOT 317
LOT 320
LOT 321
NORTH
HORIZONTAL GRAPHIC SCALE
( IN FEET )
HORZ: 1 inch = 40 ft.
THE COTTAGES AT HARVEST FIELDS PRUD - PHASE 4
LOCATED IN THE NORTHEAST QUARTER OF SECTION 7 TOWNSHIP 4 NORTH RANGE 2 WEST SALT LAKE BASE & MERIDIAN WEST POINT CITY, DAVIS COUNTY, UTAH
ENSIGN
LAYTON 919 North 400 West Layton UT 84041 Phone: 801.547.1100 Fax: 801.593.6315
WWW.ENSIGNENG.COM
SHEET 2 OF 2
PROJECT NUMBER : 9116
MANAGER : C.PRESTON
DRAWN BY : J.MOSS
CHECKED BY : T.WILLIAMS
DATE : 7/23/20
DAVIS COUNTY RECORDER
ENTRY NO. ______ FEE PAID ______ FILED FOR RECORD AND RECORDED THIS ____ DAY OF ______, 20____, AT ____ IN BOOK ______ OF OFFICIAL RECORDS PAGE
DAVIS COUNTY RECORDER
BY
DEPUTY RECORDER

# City Council Staff Report

**Subject:** CARES Act Funding Discussion
**Author:** Kyle Laws
**Department:** Executive
**Date:** August 18, 2020

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**Background**

In order to provide appropriate aid and relief to the US economy, the US Congress passed a law called the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act"). This act included disbursements to local governments to assist with our own response to COVID-19. There will be three disbursements, also called tranches, given throughout the rest of 2020. The guidelines for use of these funds must be related to COVID-19 response. The City has received our first tranche of $318,362 and Staff would like to discuss with the Council how best to use these funds. In total, the City is eligible to receive $955,087 over the course of the three tranches. In previous Council Meetings we have discussed and the Council has approved giving half of this first tranche to the County for the Davis CARES Business Grant Program. The Council also approved a one-time disbursement of $31,622.16 to the North Davis Fire District to support them in their COVID-19 efforts. In this report we would like to discuss specific projects that the City would use the rest of the money for.

**Analysis**

While we understand that the funds must be directly tied to COVID-19 relief and response, the guidelines are not really specific. We do know that audits will happen though and we need to be careful about how we use the funds. The City has $127,558 remaining to spend with this first tranche. Below is a list of projects and items that Staff has compiled for us of our CARES Act dollars. We would like to discuss these with the Council and, if possible, receive authorization to move forward. We would also like to discuss how the Council would to have future requests approved, beyond those listed here.

While we don't know exact costs on most of these ideas we do know that there is enough funding to support them, if not with the funding already received, with the additional tranches yet to be received.

City CARES Act Funded Projects:

- Upgrade the technology in the Council Chambers and Conference Room to allow for seamless broadcast of remote meetings, including an additional screen, cameras, and audio support for virtual or broadcast meetings. ($16,000)
- Reducing touch points and upgrading restroom facilities, with automatic flushing toilets, automatic faucets, automatic soap dispensers, etc.
- Automatic door openers for the main entrance to City Hall and to the outside doors of the Council Chambers

- Cough Shields for the front desk
- Cubicle Walls and workstations for changes to existing work areas in City Hall, including moving front desk personnel back away from the desk in a newly designed workspace.
- Redesign and upgrades to the back office area to better utilize the space and add protection to the employees working in that area (this could require installing permanent walls, doors and interior windows as well as new cubicle walls and desk space)
- Additional license purchases for Caselle, Spatial Generations, and other software programs to allow those working from home to connect and be more efficient.
- Purchase of 4-6 laptops and docking stations that can be used by those telecommuting, allowing desktop computers to remain at City Hall. (~$3,000 each)
- Locking the interior vestibule doors, and allowing the exterior front doors to remain unlocked during business hours. This will allow residents to come in out of the cold to drop off documents or wait for scheduled meetings. We would also have a sanitation station inside the vestibule for those entering the building.
- New firewall (~$12,000) to provide added protection with those working from home and remoting in to access the server.
- Document Management System that will allow for residents and applicants to find documents and fill out forms online without needing to come to City Hall (~$25,000)
- Additional VPN licenses (~$300 each) – this is what allows employees to access the server remotely
- PPE, masks, gloves, sanitizing supplies, etc.

Staff would like feedback from the Council on these items. If possible, Staff would also like the Council to consider authorizing the City Manager to approve purchases with CARES Act funding, or if the Council feels more comfortable, they can set a limit that the City Manager is authorized to approve and anything above that would need to come back to the Council for approval. Staff would like this to be as easy and seamless as possible for the Council and ourselves without burdening Council Meetings with requests.

**Recommendation**

Staff Recommend that Council approve the list provided (or modified as they feel appropriate) to be paid for with CARES Act funding, following normal purchasing policy procedures and allow the City Manager to authorize future purchases has he determines appropriate based on the guidelines issued for this funding. This will allow us to move forward on a host of items without burdening the Council Agenda each meeting as new needs arise.

**Significant Impacts**

This will allow Staff to make necessary changes to protect against COVID-19 and put us in a better situation to at some point open our doors back up to the public in the future.

**Attachments**

None